

MEETING MINUTES (DRAFT)
KOCHVILLE TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
JANUARY 18, 2013 – 8:30 AM

Board Members Present: Lyle Davis, Jr. (Chairman), Vern Weber (Vice-Chairman), Dave Abbs (Treasurer), Dave Maine (Secretary)*, Jim Loiacano (Township Supervisor), Tom Basil, Jr., Scott Ellsworth, Jon Howell, Don Jackson

Board Members Absent: None

Others Present: Steve King (Director), Rob Eggers, Kevin Kilby, Kevin Machata, Dpt. Fausnaugh, Dpt. Wehner, Brandon Rossi, Curt Tucker, Sheila Hill, Jerry Stuart

I. Opening of Meeting

Lyle Davis opened the meeting with the pledge of allegiance at 8:30 a.m.

II. Approval of Agenda

- Moved by Maine, second by Basil, to approve the agenda as presented. MOTION CARRIED UNANIMOUSLY.

III. Public Comment

Kevin Machata, Kochville Township Clerk, introduced himself to the DDA.

IV. Communications / Information

- a. DDA Open House – January 24, 2013
- b. Cardinal Square Eats Week – Feb 25 – Mar 1, 2013

Mr. King noted that the DDA is hosting an informational open house event on January 24 at Garber Bay Road; also, the DDA and Saginaw Township are working to create a restaurant week event for the final week of February called “Eats Week”.

V. Reports

- a. Financials

Mr. Abbs referred to the most recent financial statements, dated December 31, 2012, showing total assets of \$509,188.62.

- b. Police Protection

Mr. Weber noted that things are going well with the DDA’s law enforcement contract.

VI. Consent Agenda

- a. Meeting Minutes of December 21, 2012
- b. Treasury Report / Payment of the Regular Bills
- c. Next DDA Meeting: Friday, February 15, 2013
- d. Board Member Absences Report

- Moved by Jackson, second by Loiacano, to approve the consent agenda as presented. MOTION CARRIED UNANIMOUSLY.

VII. Projects and Updates

- a. **Landscape Maintenance Proposal for FY 2013-14**

Mr. King noted that the DDA would be separating banner and flag installation from the landscape maintenance contract in 2013, instead including these services in its light pole maintenance duties with Roenicke Electric. As such, the landscape maintenance contract would again need to be considered under different terms. Mr. King provided three options for consideration: contracting with a private company for all duties; contracting with Kochville Township for all duties, which it currently does; or, contracting with Kochville Township or a contractor for just lawn mowing and hiring a part-time employee for other duties.

Mr. King was instructed to work with Mr. Loiacano in determining the best solution with Kochville Township.

