

**MEETING MINUTES - DRAFT**  
**KOCHVILLE TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)**  
**MAY 15, 2014 – 8:30 AM**

**Board Members Present:** Lyle Davis, Jr. (Chairman), Vern Weber (Vice-Chairman), Dave Abbs (Treasurer), Tom Basil, Jr., Jim Loiacano (Township Supervisor), Scott Ellsworth, Don Jackson

**Board Members Absent:** Dave Maine (Secretary), Jon Howell

**Others Present:** Steve King (Director), Dpt. Fausnaugh, Dpt. Thomas, Brandon Rossi, Rob Eggers, Kevin Kilby

**I. Opening of Meeting**

Lyle Davis opened the meeting with the pledge of allegiance at 8:30 a.m.

**II. Approval of Agenda**

Mr. King asked to add item 8c, "1<sup>st</sup> State Bank Resolution."

- Moved by Jackson, second by Abbs, to approve the agenda as amended. MOTION CARRIED UNANIMOUSLY.

**III. Public Comment – None**

**IV. Communications / Information**

- a. **Cardinal Square Farmers Market opens July 1**
- b. **Increase of Water Rates for Water Used Starting May 1, 2014**

Mr. King noted that the Township Board had, at the advice of its rate consultant, increased water commodity charges recently to \$4.95 per thousand gallons of use. These new rates take effect for water used starting May 1, and will show up on bills scheduled for August.

- c. **Kochville Township Purchase of VFW Post 98098 Hall**

Mr. King said that the Township recently purchased VFW Post 9809 hall, at 3265 Kochville Road.

**V. Reports**

**a. Financials**

Mr. Abbs reviewed the DDA's revised draft year-end financial statements through March 31, 2014, as well as the statements for the month of April, 2014. The DDA shows a current fund balance, as of April 30, of \$808,813.

Mr. King noted that this balance does not reflect an upcoming invoice for the DDA sheriff's deputies from January to March, nor the DDA's revenue sharing with Kochville Township.

**b. Police Protection**

Deputy Fausnaugh indicated to the board that the deputies are busy, but that things are going well.

**VI. Consent Agenda**

- a. Treasury Report / Payment of the Regular Bills
- b. April 17, 2014 Meeting Minutes
- c. Next DDA Meeting: June 19, 2014

- Moved by Loiacano, second by Jackson, to approve the Consent Agenda as presented. MOTION CARRIED UNANIMOUSLY.

**VII. Projects and Updates**

**a. Bay Road Gateway Sign**

Mr. Eggers described a potential gateway sign construction project on Bay Road. The DDA will move forward with preliminary designs conducive to the site under consideration.

- b. Tittabawassee / I-675 Interchange Cleanup

May 15, 2014

Mr. Eggers discussed some potential options for cleaning up the southbound entrance ramp to Tittabawassee Road from I-675. Consensus was to create illustrations of potential options and work with MDOT on possible scenarios for improving the interchange.

**VIII. Business**

**a. Request by DDA Director to Miss July 17 Meeting, or Reschedule**

Mr. King explained that he would like to take a vacation the third week of July and requested either permission to miss that meeting, or that the DDA reschedule its regular July meeting date. The DDA board moved the July meeting date to Thursday, July 10.

**b. Discussion re DDA 2-Mill Levy**

- **Moved by Basil, second by Abbs, to enter into closed session pursuant to MCL 15.268(h) to consider material exempt from discussion or disclosure by state or federal statute.**

The DDA reconvened its regular meeting at 9:39am.

**c. 1<sup>st</sup> State Bank Resolution**

Mr. King said he was working with 1<sup>st</sup> State Bank to update the DDA's account records, and the institution had requested an updated resolution identifying account signers.

- Moved by Weber, second by Basil, to approve 1<sup>st</sup> State Bank Resolution with board members Davis, Weber, Basil and Ellsworth as listed account signatories. MOTION CARRIED UNANIMOUSLY.

**IX. Board Member Comments - None**

**X. Adjournment**

The meeting adjourned at 9:41am.

*Minutes written by Steve King*

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Lyle Davis, Jr., Chairman

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Date

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Stephen M. King, Director

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Date