

**MEETING MINUTES - DRAFT**  
**KOCHVILLE TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)**  
**SEPTEMBER 18, 2014 – 8:30 AM**

**Board Members Present:** Lyle Davis, Jr. (Chairman), Vern Weber (Vice-Chairman), Dave Abbs\* (Treasurer), Jim Loiacano (Township Supervisor), Tom Basil, Jr., Jon Howell, Don Jackson

**Board Members Absent:** Dave Maine (Secretary), Scott Ellsworth

**Others Present:** Steve King (Director)

\* Mr. Abbs arrived at 9:00am

**I. Opening of Meeting**

Lyle Davis opened the meeting with the pledge of allegiance at 8:30 a.m.

**II. Approval of Agenda**

- Moved by Jackson, second by Loiacano, to approve the agenda as presented. MOTION CARRIED UNANIMOUSLY.

**III. Public Comment – None**

**IV. Communications / Information - None**

**V. Reports**

**a. Financials**

Mr. King noted that the DDA currently shows \$602,006 in total fund equity.

**b. Police Protection**

Mr. Weber discussed potential amendments to the public safety agreement with the Saginaw County Sheriff's Office.

**VI. Consent Agenda**

- a. Treasury Report / Payment of the Regular Bills
- b. August 28, 2014 Meeting Minutes
- c. Next DDA Meeting: October 16, 2014

- Moved by Loiacano, second by Basil, to approve the Consent Agenda as presented. MOTION CARRIED UNANIMOUSLY.

**VII. Projects and Updates**

**a. Fashion Square Blvd / Tittabawassee Rd Signalization Improvement - Update**

Mr. King discussed the proposed project to improve the Fashion Square / Tittabawassee intersection with decorative traffic signal mast arm poles. While the DDA had hoped to complete this project by this fall, it is very likely that the work won't be completed until 2015. The total expected cost to the DDA at this point is about \$62,500.

**b. Discussion of Possible Forthcoming Legislation Affecting DDAs, TIFs - Update**

Mr. King reviewed a drafted bill that would greatly affect Tax Increment Financing (TIF) districts across Michigan, recently introduced by Representative Eileen Kowall. Although the exact language of such a bill is likely to change in coming weeks, the proposed bill would restrict how DDAs could utilize TIF funds and would require revenue sharing back to original taxing entities who are captured in a TIF district.

**c. Project Schedule for TIF Plan Amendment**

Mr. King said he expects a drafted TIF plan amendment to be before the board for its October 16, 2014 meeting for consideration. If the TIF is to be amended, it ultimately goes to the Township Board for consideration.

**VIII. Business**

**a. Request to Hire DDA Intern**

Mr. King asked the board to approve his request to hire an intern, Zachary Stedry, through December 31, 2014 as DDA intern. Mr. Stedry would work up to 16 hours per week and would make \$10.00 per hour. He is an accounting student at SVSU.

September 18, 2014

- Moved by Howell, second by Weber, to approve the hiring of Zachary Stedry as DDA intern through December 31, 2014. MOTION CARRIED UNANIMOUSLY VIA ROLL CALL VOTE.  
Yeas: Howell, Davis, Weber, Abbs, Basil, Jackson, Loiacano  
Nays: None

**b. Amendment to Public Safety Contract w/ Saginaw County Sheriff's Office**

Mr. Weber elaborated on proposed amendments to the public safety contract between the DDA and the Sheriff's Office. Currently the DDA owns a vehicle that is titled to the County for use, and pays for all expenses related to that vehicle. Under the proposed agreement, the DDA would lease a vehicle from Saginaw County for \$0.56 per mile, simplifying this arrangement.

- Moved by Basil, second by Abbs, to approve a resolution approving an addendum to the agreement between Saginaw County and its Sheriff and the DDA. MOTION CARRIED UNANIMOUSLY VIA ROLL CALL VOTE.  
Yeas: Davis, Weber, Basil, Abbs, Jackson, Loiacano, Howell  
Nays: None

**IX. Board Member Comments**

Mr. Weber invited the DDA to Standard Electric Co.'s open house event on October 2.

Mr. Jackson noted that the Planning Commission is working to update the Township's master plan.

Mr. Howell noted that Saginaw Township's Planning Commission approved a storage facility at the old Kmart facility on Bay Road.

**X. Adjournment**

The meeting adjourned at 9:38am.

*Minutes written by Steve King*

\_\_\_\_\_  
Lyle Davis, Jr., Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Stephen M. King, Director

\_\_\_\_\_  
Date