

**MEETING MINUTES**  
**KOCHVILLE TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)**  
**JANUARY 15, 2015 – 8:30 AM**

**Board Members Present:** Lyle Davis, Jr. (Chairman), Dave Maine (Secretary), Jim Loiacano (Township Supervisor), Tom Basil, Jr., Scott Ellsworth, Don Jackson

**Board Members Absent:** Vern Weber (Vice-Chairman), Dave Abbs (Treasurer), Jon Howell

**Others Present:** Steve King (Director), Rob Eggers, Deputies Thomas and Fausnaugh

**I. Opening of Meeting**

Lyle Davis opened the meeting with the pledge of allegiance at 8:30 a.m.

**II. Approval of Agenda**

- Moved by Maine, second by Basil, to approve the agenda as presented. Motion carried unanimously.

**III. Public Comment - None**

**IV. Communications / Information**

Mr. King shared that the DDA's 2014 annual report will be mailed to DDA businesses in coming weeks.

**V. Reports**

**a. Financials**

Mr. King reviewed the DDA's financial statements, which reflected total fund equity of \$785,257.

The board asked Mr. King to look into various options for placing funds when the checking account balance is significantly above \$250,000.

**b. Police Protection**

Deputies Fausnaugh and Thomas recounted activities around the holidays and at the present.

**VI. Consent Agenda**

- a. Meeting Minutes of December 18, 2014
- b. Treasury Report / Payment of the Regular Bills
- c. Next DDA Meeting: Thursday, February 19, 2015

- Moved by Loiacano, second by Maine, to approve the Consent Agenda as presented. Motion carried unanimously.

**VII. Projects and Updates**

- a. Fashion Square Boulevard Extension to Kochville Road (Update)

Mr. Eggers discussed the general Fashion Square Boulevard extension project. The board consensus was to obtain all possible road right-of-way easements before moving forward with actual approvals or expenditures in constructing the road to Kochville Road.

**b. Other Project Updates**

**i. Bay Road Gateway Sign**

Mr. King said he would be meeting with Mr. Meisel soon to hopefully obtain necessary signatures on the easement to allow the DDA to build this sign during 2015.

**ii. I-675 / Tittabawassee Cleanup**

Spicer Group or Mr. King will be requesting bids in the next week or two for tree removal on the north side of the interchange. In addition, the DDA will seek cost quotes for doing the same work on the south side of the interchange, though the DDA cannot pay for or approve that work.

January 15, 2015

**VIII. Business**

**a. Request to Re-Hire Zach Stedry as Intern**

Mr. King asked the board to extend the internship of Zach Stedry, who is doing a terrific job for the Authority.

- Moved by Maine, second by Jackson, to approve an intern employment agreement with Zach Stedry through December 31, 2015. MOTION CARRIED UNANIMOUSLY VIA ROLL CALL VOTE.  
Yeas: Ellsworth, Maine, Basil, Jackson, Loiacano, Davis  
Nays: None

**b. Request to Approve Matching Improvement Grant Award for Great Beginnings Christian Child Care, Inc., 2839 Liberty Rd.**

- Moved by Jackson, second by Basil, to approve up to \$2,875.00, no more than 50-percent of the total project cost, for landscape improvements at Great Beginnings Christian Child Care, Inc. MOTION CARRIED UNANIMOUSLY VIA ROLL CALL VOTE.  
Yeas: Ellsworth, Maine, Basil, Jackson, Loiacano, Davis  
Nays: None

**IX. Board Member Comments**

Mr. Jackson recalled activity by the Planning Commission, which is working hard toward completing master plan updates, including revisions to the future land use map of the township.

**X. Adjournment**

The meeting adjourned at 9:30am.

*Minutes written by Steve King*

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Lyle Davis, Jr., Chairman

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Date

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Stephen M. King, Director

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Date