

**MEETING MINUTES
KOCHVILLE TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
NOVEMBER 12, 2015 – 8:30 AM**

Board Members Present: Lyle Davis, Jr. (Chairman), Vern Weber (Vice-Chairman), Dave Abbs (Treasurer), Dave Maine (Secretary), Jim Loiacano (Township Supervisor), Tom Basil, Jr., Scott Ellsworth, Jon Howell, Don Jackson

Board Members Absent: None

Others Present: Steve King (Director), Rob Eggers, Kevin Kilby, Deputy Fausnaugh, Brandon Rossi

I. Opening of Meeting

Mr. Davis opened the meeting with the pledge of allegiance at 8:30 a.m.

II. Approval of Agenda

- Moved by Maine, second by Basil, to approve the agenda as presented. Motion carried unanimously.

III. Public Comment

Brandon Rossi shared basic information about a recent crime and safety incident occurring at the Home Depot store. The building's fire suppression system likely saved a fire from further damage to the structure.

IV. Communications / Information – DDA Open House November 12, 2015 from 5-8pm at Kochville Veterans Hall, 3265 Kochville Road.

V. Reports

a. Financials

Mr. Abbs reviewed the DDA's preliminary financial statements, which reflected total fund equity of \$1,089,578 as of October 31, 2015.

b. Police Protection

Mr. Weber discussed recent law enforcement activity in the DDA district.

VI. Consent Agenda

- a. Meeting Minutes of October 15, 2015
- b. Treasury Report / Payment of the Regular Bills
- c. Next DDA Meeting: Thursday, December 17, 2015

- Moved by Maine, second by Jackson, to approve the Consent Agenda as presented. Motion carried unanimously.

VII. Projects and Updates

a. Fashion Square Boulevard Extension to Kochville Road (Update)

Mr. Eggers discussed progress on the possible Fashion Square Boulevard extension project. Design/engineering expenses for the project have historically been paid by the DDA as a non-reimbursable item.

Mr. Kilby said that financing terms and a proposed development agreement would be to the board for the December 17 meeting.

b. Fashion Square / Tittabawassee Mast Arms

Mr. King asked the board to approve funding, eventually to be split with Saginaw Township, to relocate two street banner poles on Tittabawassee Road eastward to allow for their use. This relocation would be a change order to the standing mast arms project with J.Ranck Electric. The additional expense still keeps the project within the approved DDA budget.

- Moved by Loiacano, second by Maine, to approve \$11,460, with expected cost sharing from Saginaw Township, to relocate banner poles on Tittabawassee Road. MOTION CARRIED UNANIMOUSLY.

November 12, 2015

VIII. Business

a. **2016 DDA Meeting Dates**

Mr. King presented a proposed 2016 meetings calendar that generally maintains board meetings on the third Thursday of each month at 8:30am.

Board consensus was to support the proposed meetings calendar, which will be publicly posted.

b. **Strategic Planning 2016-18**

Mr. King discussed eligible TIF projects within the DDA/TIF plan. He asked the board to consider which priorities to focus on in the next few years. The board will discuss strategic planning efforts in December.

IX. Board Member Comments

Mr. Loiacano asked that the gateway sign on Bay Road be lighted soon.

Mr. Ellsworth suggested that the board may want to consider adding bus shelters.

X. Adjournment

The meeting adjourned at 9:45am.

Minutes written by Steve King

Lyle Davis, Jr., Chairman

Date

Stephen M. King, Director

Date