

**MEETING MINUTES
KOCHVILLE TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY (DDA)
MARCH 17, 2016 – 8:30 AM**

Board Members Present: Lyle Davis, Jr. (Chairman), Dave Abbs (Treasurer), Scott Ellsworth (Secretary), Jim Loiacano (Township Supervisor), Jon Howell, Don Jackson, Dave Maine

Board Members Absent: Vern Weber (Vice Chairman)

Others Present: Steve King (Director), Rob Eggers, Kevin Kilby, Steve Fausnaugh

I. Opening of Meeting

Mr. Davis opened the meeting with the pledge of allegiance at 8:30 a.m.

II. Approval of Agenda

- Moved by Jackson, second by Loiacano, to approve the agenda as presented. Motion carried unanimously.

III. Public Comment - None

IV. Communications / Information – None

V. Reports

a. Financials

Mr. Abbs reviewed the DDA's February 29, 2015 financial statements that showed total equity of \$982,965.

Mr. King noted that he would be asking for signatures on checks to move funds from the DDA's checking account to deposit accounts with other institutions in order to maximize FDIC protections.

b. Police Protection

Deputy Fausnaugh discussed recent law enforcement activity in the DDA district. The Saginaw County Sheriff's Office hosted a meth lab detection seminar on Monday, March 14 at the Kochville Veterans Hall.

VI. Consent Agenda

- a. Meeting Minutes of February 18, 2016
- b. Special Meeting Minutes of December 22, 2015
- c. Treasury Report / Payment of the Regular Bills
- d. Next DDA Meeting: Thursday, April 21, 2016

- Moved by Jackson, second by Howell, to approve the Consent Agenda as presented. Motion carried unanimously.

VII. Projects and Updates

a. Fashion Square Boulevard Extension to Kochville Road (Update)

Mr. Eggers discussed progress on the possible Fashion Square Boulevard extension project. The current estimated hard construction costs for the project are approximately \$1,000,000, not inclusive of soft costs. The project is being advertised for bidding right now.

- Moved by Basil, second by Abbs, to agree to contribute 50-percent of costs, not to exceed a total of \$20,000.00, toward the removal of Fashion Square Boulevard extension area parcels from MDEQ and FEMA floodplain maps. MOTION CARRIED UNANIMOUSLY VIA ROLL CALL VOTE.
Yeas: Howell, Ellsworth, Maine, Abbs, Basil, Jackson, Loiacano, Davis
Nays: None

b. Bus Stops

Mr. Davis provided photographs of attractive bus stops in Colorado for consideration.

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Mr. Maine said the bus stops, if built, should follow and expand upon the Cardinal Square design theme.

Mr. King said he would come back by the May meeting with additional design concepts and cost estimates for board consideration.

c. Krossroads Park Acquisition Grant

Mr. King told the DDA that the request to apply to DNR for Trust Fund acquisition funds was being presented to the township board at its March 21 meeting, and that he assumed the package would be submitted to DNR shortly thereafter.

d. Bay Valley Shopping Center Improvement Project

Mr. King asked the DDA to allow negotiations to acquire a right-of-way easement across the front of the Bay Valley Shopping Center property on Tittabawassee Road. These funds would assist the shopping center owners with their attempts to install a new façade on the building, while providing significant value to the DDA toward an eventual public frontage road serving that area of the business district.

- Moved by Abbs, second by Basil, to authorize up to \$100,000 toward acquisition of right-of-way easement and a greenspace area at the Bay Valley Shopping Center. MOTION CARRIED UNANIMOUSLY.

e. Towne Center / Tittabawassee Traffic Signal Improvements

- Moved by Maine, second by Abbs, to offer to split the cost of decorative mast arm signal upgrades at the Towne Center / Tittabawassee intersection with Saginaw Township, assuming contribution by the Saginaw County Road Commission. MOTION CARRIED UNANIMOUSLY.

f. DDA Manager Agreement

- Moved by Maine, second by Jackson, to approve a proposed revision to the interlocal agreement between the DDA and Kochville Township, providing that the DDA determine an aggregate review and compensation increase for the Township Manager / DDA Director position starting April 1, 2016, with the Township responsible for 60% of total position expense and the DDA responsible for 40% of position expenses. MOTION CARRIED UNANIMOUSLY.

VIII. Business - none

IX. Board Member Comments

Mr. Jackson discussed recent sign appeals considered by the Planning Commission, which serves as the Township’s Sign Board of Appeals.

X. Adjournment

The meeting adjourned at 9:56am.

Minutes written by Steve King

_____	_____
Lyle Davis, Jr. – Chairman	Date

_____	_____
Stephen M. King, Director	Date