



TENT/MEMBRANE STRUCTURE PERMIT APPLICATION
5851 MACKINAW RD SAGINAW, MI 48604
PHONE 989-792-7596 FAX 989-793-7498

Tents under 400 square feet do not require a permit from the Fire Department

Tent Location:

| | | | |
|-------------------------|--|---------------|--|
| Business Name: | | Phone Number: | |
| Street Address: | | | |
| Anticipated Start Date: | | End Date: | |

Applicant Information:

| | | | |
|----------------------|--|---------------|--|
| Name: | | Phone Number: | |
| Company: | | Fax Number: | |
| Address: | | | |
| City/State/Zip Code: | | | |
| Email: | | | |

Tent Use & Information

| | | | |
|--|----------|---------|------------------|
| Primary Use | Assembly | Storage | Vehicles Display |
| Tent Square Footage: | | | |
| Please describe activities that will be taking place inside the tent/membrane structure | | | |
| | | | |

Required Documentation

| *A permit may not be issued unless all required documentation is provided* | | |
|---|-----|----|
| | Yes | No |
| Detailed site plan (parking areas, lot lines & set backs, buildings, fire lanes & hydrants) | | |
| Detailed floor plan that shows exits, seating arrangement, and | | |
| Flame propagation performance treatment affidavit | | |
| Anchorage documentation(Manufactures installation instructions) | | |
| Heating equipment locations(show LP Gas locations on site plan) | | |

Permit Fees

| | |
|------------------------|-----------------|
| Fire Department | \$25.00 |
| Zoning | \$75.00 |
| Total: | \$100.00 |

OFFICE USE ONLY

| | | | |
|---------------------|------|-------|--------|
| Payment Type | Cash | Check | Check# |
|---------------------|------|-------|--------|

Department Approvals

| | | | | |
|---------------|----------|--|--------|-----|
| Zoning | Approved | | Denied | |
| Fire | Approved | | Denied | N/A |

The department will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

TENT/MEMBRANE STRUCTURE PERMIT APPLICATION SITE PLAN/FLOOR PLAN

