

Approved March 16, 2020

KOCHVILLE TOWNSHIP BOARD OF TRUSTEES BOARD MEETING
Kochville Veterans Hall
3265 Kochville Road, Saginaw, MI 48604
MINUTES OF February 24, 2020

Pledge of Allegiance/Roll Call

The Board Meeting was called to order at 7:00 pm by Supervisor Loiacano at Kochville Veterans Hall. The Pledge of Allegiance was recited.

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Knowlton, Trustee Ferrell and Trustee Thon

ALSO, PRESENT: Steve London, Township Manager; Chris VanLoo, Fire Chief; Mike Comstock, DPW Manager; Jamie Uptmor, Deputy Clerk; Kerri Malesky, Kochville Veterans Hall Director; Bruce Palmer, Zoning Administrator; Tyson McKinley, DDA Director; Dennis Knowlton, Planning Commission; Ron Robishaw, Planning Commission; Hayden Boensch, Kochville DPW. There were 2 other interested parties/guests.

Agenda Approval

Two items were added to the agenda under new business; 10E – Davis Road Waterline; and 10F – Parks & Recreation Meeting Date Start Time Change. Motion by Clerk Machata and seconded by Supervisor Loiacano to approve agenda with changes. Motion carried.

*Agenda for
Kochville Township Board of Trustees
Regular Monthly Meeting
February 24, 2020 7:00 p.m.
Kochville Veterans Hall, 3265 Kochville Road*

- 1) *Open Meeting/Pledge*
- 2) *Trustee Member – Roll Call*
- 3) *Agenda Approval*
- 4) *Public Comment: Open / Close*
- 5) *Consent Agenda Approval*
 - *Board of Trustees Regular Meeting Minutes – January 27, 2020*
 - *Board of Trustees Special Meeting Minutes – February 11, 2020*
 - *Payment of regular bills*
 - *Next Board of Trustee Meeting – Kochville Veterans Hall, March 16, 2020, 7:00 pm*
- 6) *Financial Report Ending – January 31, 2020*
- 7) *Communications/Information*
- 8) *Committee Reports:*
 - A. Fire Chief B. Public Works C. DDA D. Veterans Hall*
- 9) *Unfinished Business*
- 10) *New Business*
 - a) *Discussion / Motion – Amendment of Deputy Treasurer Hours for 2019-2020 Budget Year*
 - b) *Discussion / Motion – Amendment to Zoning Regulations for Ponds*
 - c) *Discussion / Motion – Special Event Application: Ryker's Journey 5K Run/Walk*
 - d) *Discussion / Motion – 2020-2026 CIP*
- 11) *Manager Comments*
- 12) *Board Comments*
- 13) *Adjourn meeting*

Public Comment - none

Consent Agenda

Motion by Trustee Thon and seconded by Clerk Machata to approve consent agenda as written - Board of Trustees Regular Meeting Minutes – January 27, 2020; Special Board of Trustee Meeting Minutes – February 11, 2020; Payment of regular bills; Next Board of Trustee Meeting – **Kochville Veterans Hall, March 16, 2020, 7:00 pm.** Motion carried.

Financial Report Ending January 31, 2020

Treasurer Knowlton read the balance for each of the following funds for month ending January 31, 2020.

a) General Fund	\$1,591,315.54
b) Fire Fund	\$407,828.57
c) Kochville Veterans Hall	\$10,521.95
d) Garbage and Rubbish Collection Fund	\$69,273.89
c) Building Department Fund	\$242,421.67
d) Debt Services Fund – Kochville Road	(\$49,613.75)
e) Debt Service Fund – Fashion Square Ext	\$63,322.08
f) Capital Improvement Fund – Krossroads	\$0.00
g) Capital Improvement Fund – Davis Road	\$250,000.00
h) Capital Improvement Fund – Fashion Square	\$0.00
i) Sewer Fund	\$1,629,675.48
j) Water Fund	\$1,678,551.24
k) Tax Collection Fund	\$315,190.91
Total of all Funds \$	\$6,208,487.58

Communications/Information

Supervisor Loiacano stated the Assessing contract with Saginaw Township is ending as of March 31, 2020. The head assessor is retiring and the remaining assessors do not have the correct credentials needed to perform assessing in Kochville Township. Supervisor Loiacano stated he will be looking at a solution to the situation.

Supervisor Loiacano stated he is still working on the current fiscal year budget and the 2020-2021 fiscal year budget.

Department Reports - reports read and filed

Unfinish Business – None

New Business

Amendment of Deputy Treasurer Hours for 2019-2020 Budget Year.

Treasurer Knowlton explained the reasoning for the amendment. Lengthy discussion took place. Motion by Trustee Ferrell and seconded by Treasurer Knowlton to approve amendment of Deputy Treasurer Hours for 2019-2020 Budget year (Resolution #20-03). Motion did not carry.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton,

Nays: Machata, Thon and Loiacano

New Business (cont.)

Amendment to Zoning Regulations for Ponds

Bruce Palmer presented the proposed ordinance pertaining to Ponds. The Planning Commission held a public hearing for the proposed pond ordinance and recommended sending the ordinance to the Township Board for consideration and approval. Discussion took place.

Motion by Supervisor Loiacano and seconded by Trustee Thon to approve the project in two phases.

Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

Special Event Application: Ryker's Journey 5K Run/Walk

Mike Comstock explained the event in which the group is wanting to hold a cancer fundraiser within the confines of Krossroad's Park and is asking for waiving of the \$75.00 fee. Brief discussion took place.

Motion by Trustee Thon and seconded by Trustee Ferrell to approve the event with waiving the \$75.00 fee pending the group obtaining the proper liability insurance. Motion carried.

Added item – 2020-2026 CIP

Brief discussion took place about the 2020-2026 Capital Improvement Plan (CIP).

Motion by Trustee Thon and seconded by Trustee Ferrell to approve the 2020-2026 CIP. Motion carried.

Added item – Davis Road Waterline

Supervisor Loiacano stated that the remaining financials for the Davis Road Waterline need to be reviewed and finalized.

Motion to approve moving forward with reviewing the financials for the Davis Road Waterline Project and bring back any changes to the board. Motion carried.

Added item – Parks & Recreation Meeting time change

Clerk Machata stated the Parks & Recreation Committee voted at the January Meeting to change the meeting start time from 6:30 pm to 6:00 pm and is requesting the Township Board to approve the change.

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve moving the start time for the Parks & Recreation Committee Meetings from 6:30 pm to 6:00 pm. Motion carried.

Manager Comments

- Presented the board with a packet of potential step process for wage increases for employees for review.

Board Comments

Trustee Ferrell

- Thanked Ron Robishaw for his work on the 2020-2026 CIP.

Board Comments (cont.)

Treasurer Knowlton

- Thanked Ron Robishaw for his work on the 2020-2026 CIP.
- Stated the people who will be accepting payments at the front counter window are Treasurer Knowlton, Deputy Treasurer, Catey Knowlton, Summer Richard, Kerri Malesky, Ann Coon and Mike Comstock.
- The last day for collecting real property taxes is March 2, 2020. Starting March 3rd taxes will need to be paid at the county.
- Personal property taxes will be collected year-round.
- Last day for dog licenses is last day of February. After March 1st they can be purchased at the county.
- Thanked everyone for coming.

Trustee Thon - None

Clerk Machata

- The Public Accuracy test of the election equipment will be Thursday, February 27th at 5:30 pm at Kochville Veterans Hall.
- The polls will be open for the March 10th Presidential Primary Election from 7:00 am to 8:00 pm.

Supervisor Loiacano

- Reminder the special board meeting for Tuesday, February 25, 2020 was cancelled.
- Will be emailing everyone the excel spreadsheet for the 2020-2021 fiscal budget and potential dates for budget workshop(s).

Adjournment

Motion by Clerk Machata and seconded by Trustee Ferrell to adjourn the meeting at 7:40 pm. Motion carried.



Kevin Machata, Clerk

3-22-2020

Date