

Approved March 18, 2019

KOCHVILLE TOWNSHIP BOARD OF TRUSTEES BOARD MEETING
Kochville Veterans Hall
3265 Kochville Road, Saginaw, MI 48604
MINUTES OF February 25, 2019

Pledge of Allegiance/Roll Call

The Board Meeting was called to order at 7:03 pm by Supervisor Loiacano at Kochville Veterans Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Knowlton, Trustee Ferrell and Trustee Thon

ALSO, PRESENT: Steve London, Township Manager; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Jamie Uptmor, Deputy Clerk; Kerri Malesky, Kochville Veterans Hall Director; Tyson McKinley, DDA Director; Kevin Kilby, DDA Legal Counsel. There was no other interested party/guest.

Agenda Approval

*Agenda for
Kochville Township Board of Trustees
Regular Monthly Meeting
February 25, 2019 7:00 p.m.
Kochville Veterans Hall, 3265 Kochville Road*

- 1) *Open Meeting/Pledge*
- 2) *Trustee Member – Roll Call*
- 3) *Agenda Approval*
- 4) *Public Comment: Open / Close*
- 5) *Consent Agenda Approval*
 - Board of Trustees Special Meeting Minutes – January 29, 2019*
 - Board of Trustees Special Meeting Minutes – February 4, 2019*
 - Board of Trustees Budget Workshop/Special Meeting Minutes – February 21, 2019*
 - *Payment of regular bills*
 - *Next Board of Trustee Meeting – Kochville Veterans Hall, March 18, 2019, 7:00 pm*
- 6) *Financial Report Ending – January 31, 2019*
- 7) *Communications/Information*
 - a) *Davis Road Waterline USDA Financing*
- 8) *Committee Reports:*
 - A. Fire Chief B. Public Works C. DDA D. Veterans Hall*
- 9) *Unfinished Business*
 - a) *Discussion / Motion –*
- 10) *New Business*
 - a) *Discussion / Motion – Resolution 19-03 – Poverty Exemptions*
 - b) *Discussion / Motion – Fire Department Cost Recovery Fee Waiver Request*
 - c) *Discussion / Motion – Fire Department Policy Revision – Policy 1050*
 - d) *Discussion / Motion – Set public hearing for 2019 DDA Sidewalk Project and publish notice*
 - e) *Discussion / Motion – Board of review reappointments*
 - Joanne Cammin regular member until 12/30/20*
 - Marlene Brewster regular member until 12/30/20*
- 12) *Manager Comments*
- 13) *Board Comments*
- 14) *Adjourn meeting*

Motion by Trustee Thon and seconded by Clerk Machata to approve agenda as written. Motion carried.

Public Comments - None

Consent Agenda

Corrections were made to the February 4, 2019 Special Board Meeting Minutes and February 21, 2019 Budget Workshop & Special Board Meeting Minutes consisting of grammatical errors. Motion by Clerk Machata and seconded by Supervisor Loiacano to approved consent agenda with changes consisting of Board of Trustees Special Meeting Minutes – January 29, 2019; Board of Trustees Special Meeting Minutes – February 4, 2019; Board of Trustees Budget Workshop/Special Meeting Minutes – February 21, 2019 next regular Board of Trustees Meeting at Kochville Veterans Hall on March 18, 2019 at 7:00 pm. Motion carried.

Financial Report Ending January 31, 2019

Treasurer Knowlton read the balance for each of the following funds for month ending January 31, 2019.

a) General Fund	\$1,338,437.53
b) Fire Fund	\$366,548.87
c) Kochville Veterans Hall	\$1,895.66
d) Garbage and Rubbish Collection Fund	\$53,030.63
c) Building Department Fund	\$177,607.58
d) Debt Services Fund – Kochville Road	(\$47,725.50)
e) Debt Service Fund – Fashion Square Ext	\$70,700.26
f) Capital Improvement Fund – Krossroads	\$0.00
g) Capital Improvement Fund – Davis Road	\$250,000.00
h) Capital Improvement Fund – Fashion Square	\$108,790.46
i) Sewer Fund	\$1,164,667.86
j) Water Fund	\$1,488,133.78
k) Tax Collection Fund	\$304,140.27
Total of all Funds \$	\$5,276,297.40

Communications/Information

Davis Road Water Line Update – Supervisor Loiacano stated he is waiting to hear from USDA on the signing date for the financing.

Department Reports – reports read and filed

Unfinished Business - None

New Business

Resolution #19-03 – Poverty Exemptions

Supervisor Loiacano stated this is something that needs to be approved annually for each calendar year.

Motion by Trustee Thon and seconded by Clerk Machata to approve Resolution #19-03 – Poverty exemptions. Motion carried.

Fire Department Cost Recovery Fee Waiver Request

Clerk Machata stated he discussed the request with Chief Malesky and Chief Malesky was not in favor of waiving the request from Shireen Mahmud. Brief discussion took place.

Motion by Supervisor Loiacano and seconded by Trustee Thon to deny the fee waiver request.

Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

Fire Department Policy Revision – Policy 1050

Chief Malesky explained proposed revisions to the board and asked the revision be effective April 1st due to the proposed raises in the proposed 2019-2020 Fiscal Year Budget.

Motion by Supervisor Loiacano and seconded by Treasurer Thon approve the revisions to Fire Department Policy 1050. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

Set Public Hearing for 2019 DDA Sidewalk Project and publish notice

DDA Legal Counsel Kevin Kilby explained the project and what needs to take place before the project can commence. Kevin Kilby is asking for the public hearing to be set for March 18, 2019 the same night at the Regular Board Meeting.

Motion by Supervisor Loiacano and seconded by Treasurer Knowlton to approve setting the Public Hearing Date at 7:00 pm on March 18, 2019 at Kochville Veterans Hall and to publish the notice.

Motion carried.

Board of Review reappointments

Supervisor Loiacano is requesting to reappoint Joanne Cammin and Marlene Brewster as regular members until 12/30/2020.

Motion by Supervisor Loiacano and seconded by Clerk Machata to reappoint Joanne Cammin to Board of Review as regular member until 12/30/2020. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

Motion by Supervisor Loiacano and seconded by Trustee Thon to reappoint Marlene Brewster to Board of Review as regular member until 12/30/2020. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

Added item – Reappoint Beverly Yanca to Zoning Board of Appeals

Supervisor Loiacano stated Beverly Yanca needs to be reappointed to the Zoning Board of Appeals.

Motion by Trustee Ferrell and seconded by Supervisor Loiacano to reappoint Beverly Yanca to Zoning Board of Appeals term ending 12/19/2021. Motion carried.

Manager Comments –

Manager London stated the township will be in compliance with the state law that requires part time employees to receive 1 hour of sick leave for every 30 hours they work. Manager London asked when about the date for discussing job descriptions since they were not able to be discussed at the February 21, 2019 Budget Workshop & Special Meeting. Consensus is to have the meeting on Tuesday, March 5th, 2019. Clerk Machata will post a meeting notice.

Board Comments

Trustee Ferrell - nothing

Trustee Thon

- asked Mike Comstock if fire hydrants were failing. Mike Comstock some hydrants valves are failing.

Treasurer Knowlton

- Treasurer's office is wrapping up taxes.

Clerk Machata

- There is a vacancy on the parks and recreation committee. An employee has expressed interest but he is checking with legal counsel to see if employees can serve on the committee.

Supervisor Loiacano - nothing

Adjournment

Motion by Supervisor Loiacano and seconded by Clerk Machata to adjourn the meeting at 7:40 pm. Motion carried.



Kevin Machata, Clerk

3-19-19
Date