

Approved as amended May18, 2020
(Revisions shown in bold)

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
SPECIAL BOARD MEETING
Kochville Veterans Hall
3265 Kochville Road Saginaw, MI 48604
MINUTES OF
April 13, 2020**

Note: The board meeting took place in person and also remotely via Zoom.

Pledge of Allegiance/Roll Call

The Board Meeting was called to order at 7:04 pm by Supervisor Loiacano at Kochville Veterans Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT (in person): Supervisor Loiacano, Treasurer Knowlton, Trustee Ferrell and Trustee Thon

Note: Clerk Machata remoted into the meeting.

ALSO, PRESENT (in person): Steve London, Township Manager; Tyson McKinley, DDA Director.

Note: Chris Vanloo, Fire Chief; Mike Comstock, DPW Manager; Jamie Uptmor, Deputy Clerk and 2 other interested parties/guests remoted into the meeting.

Agenda Approval

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve agenda as written. Motion carried.

*Agenda for
Kochville Township Board of Trustees
Special Meeting
April 13, 2020 7:00 p.m.
Kochville Veterans Hall, 3265 Kochville Road*

- 1) *Open Meeting/Pledge*
- 2) *Trustee Member – Roll Call*
- 3) *Agenda Approval*
- 4) *Public Comment: Open / Close*
- 5) *Consent Agenda Approval*
 - *Board of Trustees Regular Meeting Minutes – March 16, 2020*
 - *Board of Trustees Special Meeting & Public Hearing Minutes – March 25, 2020*
 - *Payment of regular bills*
 - *Next Board of Trustee Meeting – Kochville Veterans Hall, May 18, 2020, 7:00 pm*
- 6) *Financial Report Ending – March 31, 2020*
- 7) *New Business*
 - a) *Discussion / Motion - Cancellation of April 20, 2020 Regular Board Meeting*
 - b) *Discussion / Motion – Resolution #20-07 – Investment & Depository Policy*
 - c) *Discussion / Motion – Resolution #20-08 – Temporary Emergency Measures*
 - d) *Discussion / Motion – waiver re Kevin Machata employment as Kochville Firefighter while running fof elected office.*
 - e) *Discussion / Motion – Resolution #20-09 Kochville Township Water & Sewer Rates 2020-2021*
 - f) *Discussion / Motion – Township operations (Covid-19)*
- 8) *Manager Comments*
- 9) *Board Comments*
- 10) *Adjourn Meeting*

Public Comment - none

Consent Agenda

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve consent agenda with changes consisting of - Board of Trustees Regular Meeting Minutes – March 16, 2020; Special Board of Trustee Meeting Minutes & Public Hearing Minutes – March 25, 2020; Payment of regular bills; Next Board of Trustee Meeting – **Kochville Veterans Hall, May 18, 2020, 7:00 pm.**

Financial Report Ending March 31, 2020

Treasurer Knowlton read the balance for each of the following funds for month ending March 31, 2020.

a) General Fund	\$1,721,078.28
b) Fire Fund	\$494,679.83
c) Kochville Veterans Hall	\$8,726.93
d) Garbage and Rubbish Collection Fund	\$98,457.61
c) Building Department Fund	\$232,941.67
d) Debt Services Fund – Kochville Road	(\$49,613.75)
e) Debt Service Fund – Fashion Square Ext	(\$56,284.17)
f) Capital Improvement Fund – Krossroads	\$0.00
g) Capital Improvement Fund – Davis Road	\$250,000.00
h) Capital Improvement Fund – Fashion Square	\$0.00
i) Sewer Fund	\$1,678,247.33
j) Water Fund	\$1,702,972.50
k) Tax Collection Fund	\$1,000.00
Total of all Funds \$	\$6,082,206.23

New Business

Cancellation of April 20, 2020 Regular Board Meeting

Motion by Trustee Thon and seconded by Treasurer Knowlton to cancel the April 20, 2020 Kochville Township Board of Trustees Meeting. Motion carried.

Resolution #20-07 – Investment & Depository Policy

Treasurer Knowlton explained the resolution needs to be reviewed, revised if needed and approved every three years.

Motion by Supervisor Loiacano and seconded by Trustee Ferrell to approve Resolution #20-07 – Investment and Depository Policy. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

Resolution #20-08 – Temporary Emergency Measures

Supervisor Loiacano gave a brief overview of the resolution which will automatically expire June 30, 2020.

Motion by Supervisor Loiacano and seconded by Treasurer Knowlton to approve Resolution #20-08 – Temporary Emergency Measurers. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

New Business (cont.)

Waiver regarding Kevin Machata employment as Kochville Firefighter while running for elected office. Section 6.21 of the Kochville Township Employee Manual requires an employee to request a leave of absence when they become a candidate to run for township office. Fire Chief Chris Vanloo is requesting the township board waive this requirement for Kevin Machata so he can remain a firefighter while running for township office. Clerk Machata stated he is abstaining on this item.

Motion by Supervisor Loiacano and seconded by Treasurer Knowlton to approve Kevin Machata remain a firefighter while running for township office. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Thon and Loiacano

Nays: None

Abstained: Clerk Machata

Resolution #20-09 – Kochville Township Water & Sewer Rates for 2020-2021

DPW Manager explained the changes in the resolution. Commodity rates will not be increased. Ready to Serve fees for Sewer will increase slightly. Brief discussion took place.

Motion by Trustee Ferrell and seconded by Supervisor Loiacano to approve Resolution #20-09 – Kochville Township Water & Sewer Rates for 2020-2021. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

Township Operations (Covid-19)

Discussion took place in regards to the Governor extending the stay-at-home order until April 30, 2020. The consensus was to keep the board action from the March 25, 2020 meeting that deemed essential workers will work a maximum of 16 hours per week until April 30, 2020.

Motion by Supervisor Loiacano and seconded by Treasurer Knowlton to extend action that deemed essential employees work a maximum of 16 hours per week until April 30, 2020.

New Business (cont.)

Manager Comments

- Glad everyone is healthy.

Board Comments

Trustee Ferrell

- Stated everyone stay safe.

Trustee Thon

- Stated some residents asked him about yard waste pickup.

Treasurer Knowlton

- Thanked everyone who ~~attened~~ **attended** the meeting in person and remotely.

- Encouraged everyone to communicate.

Board Comments (cont.)

Clerk Machata

- Stated the deadline to submit paperwork to run for township board is Tuesday, April 20, 2020 by 4:00 pm. Paperwork needs to be submitted to the township clerk.

Supervisor Loiacano

- Stated DDA meeting will be remote only.
- The assessor position was posted.
- April 20, 2020 Board meeting is cancelled.
- April Planning Commission meeting was cancelled.
- The new Animal Shelter will be located in Kochville Township behind Famous Daves
- Mid-Michigan Waste Authority will be discussing yard waste pickup.

Adjournment

Motion by Clerk Mach and seconded by Supervisor Loiacano to adjourn the meeting at 7:41 pm. Motion carried.



Kevin Machata, Clerk

5-19-2020

Date