

Approved July 22, 2019

KOCHVILLE TOWNSHIP BOARD OF TRUSTEES BOARD MEETING
Kochville Township Hall
5851 Mackinaw Road, Saginaw, MI 48604
MINUTES OF June 17, 2019

Pledge of Allegiance/Roll Call

The Board Meeting was called to order at 7:03 pm by Supervisor Loiacano at Kochville Township Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Knowlton, Trustee Ferrell and Trustee Thon

ALSO PRESENT: Steve London, Township Manager; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Kerri Malesky, Kochville Veterans Hall Director; Bruce Palmer, Zoning Administrator; and Tyson McKinley, DDA Director. There were one other interested parties/guests.

Agenda Approval

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve agenda as written. Motion carried.

Public Comments - None

Consent Agenda

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve consent agenda with correction consisting of Board of Trustees Regular Meeting Minutes – May 20, 2019; Payment of regular bills; Next Board of Trustee Meeting – **Kochville Veterans Hall, July 22, 2019, 7:00 pm.** Corrections consisted of a typo in May 20, 2019 Board Meeting Minutes.

Financial Report Ending May 31, 2019

Treasurer Knowlton read the balance for each of the following funds for month ending May 31, 2019.

a) General Fund	\$1,424,804.61
b) Fire Fund	\$421,652.44
c) Kochville Veterans Hall	\$16,355.85
d) Garbage and Rubbish Collection Fund	\$66,095.34
c) Building Department Fund	\$204,190.50
d) Debt Services Fund – Kochville Road	(\$60,737.50)
e) Debt Service Fund – Fashion Square Ext	\$0.00
f) Capital Improvement Fund – Krossroads	\$0.00
g) Capital Improvement Fund – Davis Road	\$250,000.00
h) Capital Improvement Fund – Fashion Square	\$108,790.46
i) Sewer Fund	\$1,298,176.58
j) Water Fund	\$1,523,588.92
k) Tax Collection Fund	\$1,000.00
Total of all Funds \$	\$5,253,917.20

Communications/Information - none

Department Reports – reports read and filed

New Business

Alternate Appointment to Saginaw Area Graphics Authority (SAGA) – Steve London

Motion by Clerk Machata and seconded by Supervisor Loiacano to appoint Steve London as Alternate appointment to Saginaw Area Graphics Authority (SAGA). Motion carried.

Alternate Appointment to Saginaw Metropolitan Area Transportation Study (SMATS) – Steve London

Motion by Clerk Machata and seconded by Supervisor Loiacano to appoint Steve London as Alternate appointment to Saginaw Metropolitan Area Transportation Study. Motion carried.

Fire Department Job Descriptions

Motion by Trustee Thon and seconded by Treasurer Knowlton to approve Fire Department Job Descriptions. Motion carried.

Pay Period for paying employees paid monthly (Twp. Bd., Committees)

Clerk Machata stated he would like to move the pay period for paying employees who are paid monthly from the last pay period to the first pay period of the month following the month worked. Firefighters would still be paid the last pay period of the month following their month worked. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve moving the pay period for paying employees paid monthly.

Resolution #19-16 – Accepting Grant and Dedicating Match

Tyson McKinley stated this resolution is for the walking path extension from Center Road to Hospital Road to connect with Tittabawassee Township.

Motion by Supervisor Loiacano and seconded by Trustee Thon to approve Resolution #19-16 – Accepting Grant and Dedicating Match.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

Resolution #19-17 – Paul & Lisa Knoerr PA 116 applications (9 total)

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve Resolution #19-17 – Paul & Lisa Knoerr PA 116 Applications (9 total). Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

Ordinance #19-02 – Zoning Ordinance Amendments – Sections 155.040 & 155.041

Bruce Palmer gave a brief overview of the amendments and a brief discussion took place.

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve Ordinance #19-02 – Zoning Ordinance Amendments – Sections 155.040 & 155.041. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

New Business (cont.)

Resolution #19-18 – Resolution to Add Fee to Permit Fee Schedule for Temporary Use Permits

Bruce Palmer gave a brief overview of the fee addition.

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve Resolution #19-18 – Resolution to add fee to permit fee schedule for temporary use permit. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

DPW – Possible Table of Unit Factors change in Resolution #19-13

Mike Comstock gave a brief overview in regards to changing the unit factors for figuring Water & Sewer Capital Fees for restaurants with large seating capacity of 100 or more. In some instances, the Capital Fees for a large restaurant could be greater than a 96-unit hotel that would have more impact on the sewer system than a large restaurant would. Brief discussion took place and Mike Comstock will bring the proposed change to the board at the July Board Meeting. No action taken.

Resolution #19-19 – Non-Structural Permit Fee Addition

Bruce Palmer gave an overview of the addition and a brief discussion took place.

Motion by Supervisor Loiacano and seconded by Treasurer Knowlton to approve Resolution #19-19 – Non-Structural Permit Fee Addition. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

Resolution #19-20 – Authorization Signatures Davis Road Waterline

Supervisor Loiacano stated that this is necessary for the Davis Road Waterline Project in order to authorize execution of documents and acts as called for by the Construction Contract for the Kochville Township Davis Road Waterline Project. The Township Supervisor will be the primary signer and the Township Clerk will be the alternate signer in the event of the Supervisor's absence.

Motion by Supervisor Loiacano and seconded by Treasurer Knowlton to approve Resolution #19-20 – Authorization Signatures Davis Road Waterline. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

ZBA – Move Ed Thon From Regular Member to Alternate Member

Supervisor Loiacano stated this was necessary due to the fact that Ed is already on the Planning Commission along with Ron Robishaw who chairs the ZBA.

Motion by Supervisor Loiacano and seconded by Treasurer Knowlton to approve moving Ed Thon from regular member to Alternate member on the Zoning Board of Appeals. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

New Business (cont.)

ZBA – Add Regular Member, Jim Loiacano

Supervisor Loiacano stated this is legal to do and will be temporary until a replacement can be found. This is to fill Tony Leuenberger’s spot on the ZBA with term ending 12/18/19.

Motion by Trustee Thon and seconded by Treasurer Knowlton to approve adding Jim Loiacano as a regular member to the Zoning Board of Appeals. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

Manager Comments

- Manager London read a letter written by Fire Chief Alan Malesky stating his planned retirement from the Kochville Township Fire Department effective January 10, 2020. The letter will be an attachment to these minutes.

Board Comments

Trustee Ferrell - none

Treasurer Knowlton

- Thanks Chief Alan Malesky for his service
- July 1st taxes will be due and we cannot accept payments for Taxes prior to July 1st.

Trustee Thon - none

Clerk Machata - none

Supervisor Loiacano

- Mid-Michigan Waste Authority (MMWA) will be sending a flyer out in regards to what can be recycled. They are having problems with recycled materials being contaminated.
- Stated MMWA said recycling costs could triple for each resident and the township could get out of recycling by end of this year.

Adjournment

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn the meeting at 8:17 pm. Motion carried.



Kevin Machata, Clerk

7-23-19

Date



Fire Department

MEMO

Date: June 10, 2019
To: Steve London-Township Manager
From: Fire Chief Alan Malesky
Subject: Retirement Date

I am hereby submitting to the Kochville Township Board of Trustees, my notification of my planned retirement from the Kochville Township Fire Department effective January 10, 2020. It was a personal goal of mine to serve the community of Kochville Township by being a member of the fire department, and completing a tenure of 25 years. I will achieve that goal on January 10, 2020.

I have served as Fire Chief here in Kochville Township since April, 2004. It was a responsibility I did not take lightly. I served with pride on behalf of the citizens of this community, and considered it an honor & a privilege to represent Kochville Township along with the dedicated, selfless individuals that make up Kochville Township Fire Department. I would like to take this opportunity to extend a thank you to the Kochville Township Board of Trustees for your support throughout the years and also to the men and women of the Kochville Fire Department staff whom I consider it a pleasure to serve alongside of. I do not have the words to express my gratitude.

In giving this advance notice, I wanted to leave the Township Manager with ample time to consider all options of my replacement. I would be willing to assist in any way possible to make the transition as seamless as possible.

Sincerely,



Alan Malesky