

Approved as amended December 16, 2019  
(Revisions shown in bold)

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES BOARD MEETING**  
**Kochville Veterans Hall**  
**3265 Kochville Road, Saginaw, MI 48604**  
**MINUTES OF November 20, 2019**

**Pledge of Allegiance/Roll Call**

The Board Meeting was called to order at 7:00 pm by Supervisor Loiacano at Kochville Veterans Hall. The Pledge of Allegiance was recited.

**PRESENT:** Supervisor Loiacano, Clerk Machata, Treasurer Knowlton, Trustee Ferrell & Trustee Thon

**ALSO, PRESENT:** Steve London, Township Manager; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Kerri Malesky, Kochville Veterans Hall Director; Tyson McKinley, DDA Director; There were 2 other interested parties/guests.

**Agenda Approval**

Three items were added to the agenda under new business; 10g - MMWA extended yard waste pickup, 10h - Parks and Recreation Meeting Committee Dates for 2020, and 10i - Fire Department Cost Recovery letter. Motion by Clerk Machata and seconded by Supervisor Loiacano to approve agenda with additions. Motion carried.

*Agenda for  
Kochville Township Board of Trustees  
Regular Monthly Meeting  
November 20, 2019 7:00 p.m.  
Kochville Veterans Hall, 3265 Kochville Road*

- 1) *Open Meeting/Pledge*
- 2) *Trustee Member – Roll Call*
- 3) *Agenda Approval*
- 4) *Public Comment: Open / Close*
- 5) *Consent Agenda Approval*
  - *Board of Trustees Regular Meeting Minutes – October 21, 2019*
  - *Payment of regular bills*
  - *Next Board of Trustee Meeting – Kochville Veterans Hall, December 16, 2019, 7:00 pm*
- 6) *Financial Report Ending – October 31, 2019*
- 7) *Communications/Information*
- 8) *Committee Reports:*
  - A. Fire Chief B. Public Works C. DDA D. Veterans Hall*
- 9) *Unfinished Business*
- 10) *New Business*
  - a) *Discussion / Motion – Westlund Guidance Center – Event Date change*
  - b) *Discussion / Motion – Resolution #19-25 – PA 116 Parcel 18-13-4-21-2001-000*
  - c) *Discussion / Motion – Fire Department Replacement of Extrication Equipment*
  - d) *Discussion / Motion – Health/Vision & Dental Insurance*
  - e) *Discussion / Motion – DPW Purchase of Replacement MXU's*
  - f) *Discussion / Motion – Treasurer's office work hours*
- 11) *Manager Comments*
- 12) *Board Comments*
- 13) *Adjourn meeting*

## Public Comment

### Beverly Yanca – 6730 Davis Road

- Asked if Eric Construction will be back in the spring to finish up landscaping from the waterline project.
- Stated she received her first utility bill and asked for clarification if the City of Saginaw and Kochville bills overlapped? Mike Comstock stated the City of Saginaw was informed when the residents went online with Kochville Township.
- Asked to reserve comment under item 10f.

### Tyson McKinley – DDA Director

- Reminded everyone of Christmas in Kochville on Friday, December 6, 2019, 6-8 pm at Krossroads Park
- Stated the DDA board inquired if the Township Board has thought about increasing public safety in Kochville Township

## Consent Agenda

Trustee Ferrell pointed out spelling and grammatical errors to the October 21, 2019 Board of Trustees Meeting Minutes. Motion by Clerk Machata and seconded by Supervisor Loiacano to approve consent agenda with changes - Board of Trustees Regular Meeting Minutes of October 21, 2019; Payment of regular bills; next Board of Trustees Meeting at Kochville Veterans Hall, December 16, 2019, 7:00 pm. Motion carried.

## Financial Report Ending October 31, 2019

Treasurer Knowlton read the balance for each of the following funds for month ending October 31, 2019.

a) General Fund	\$1,605,447.22
b) Fire Fund	\$319,273.57
c) Kochville Veterans Hall	\$13,145.68
d) Garbage and Rubbish Collection Fund	\$15,445.85
c) Building Department Fund	\$255,513.11
d) Debt Services Fund – Kochville Road	(\$67,835.00)
e) Debt Service Fund – Fashion Square Ext	(\$9,606.25)
f) Capital Improvement Fund – Krossroads	\$0.00
g) Capital Improvement Fund – Davis Road	\$250,000.00
h) Capital Improvement Fund – Fashion Square	\$0.00
i) Sewer Fund	\$1,412,296.66
j) Water Fund	\$1,535,428.36
k) Tax Collection Fund	\$66,588.14
Total of all Funds \$	\$5,395,697.34

## Communications/Information

**Department Reports** - reports read and filed

**Unfinish Business** - none

## **New Business**

### Westlund Guidance Center – Event Date Change

Westlund Guidance Center is requesting to change the date of their already approved event to May 9, 2019.

Motion by Clerk Machata and seconded by Treasurer Knowlton to approve the date change. Motion carried.

### Resolution #19-26 – PA 116 Parcel 18-13-4-21-2001-000

The meeting agenda showed Resolution #19-25 and it should be #19-26.

Motion by Clerk Machata and seconded by Trustee Thon to approve Resolution #19-26– PA 116 Parcel 18-13-4-21-2001-000. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

### Fire Department Replacement of Extrication Equipment

Chief Malesky explained that the fire department budgeted for replacing the current hydraulic extrication equipment with battery operated extrication equipment at a cost of \$37,000.00. The battery-operated equipment will increase the options and versatility for the department.

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve the fire department to purchase new extrication equipment at a cost of \$37,000.00. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

### Health/Vision & Dental Insurance

Steve London stated it is time to renew the township health benefits. He is recommending to keep the same health benefits but switching the Vision and Dental Benefits to Beam at a savings of \$80 per month. Discussion took place about benefits.

Motion by Supervisor Loiacano and seconded by Trustee Thon to approve keeping the same health insurance benefits and switching to Beam for Vision and Dental for 2020. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

### DPW Purchase of Replacement MXU's

Mike Comstock explained that the current MXU's used for reading meters for utility bills are starting to fail and have reached their life expectancy and need to be replaced. Mike is requesting to purchase 688 new MXU units at a cost of \$92,000.00 from Etna Company. Brief Discussion took place.

Motion by Clerk Machata and seconded by Trustee Ferrell to approve the purchase of 688 MXU's at a cost of \$92,000.00 from Etna Company. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

New Business (cont.)

Treasurer's office work hours

Trustee Thon questioned the hours being worked by the Treasurer's office and the fact that both the Treasurer and Deputy Treasurer working together at the same time when he feels that a deputy should be working when the elected official is not. Heated discussion took place. Treasurer Knowlton offered Trustee Thon to spend time in the Treasurer's office to see what the Treasurer position entails. Trustee Thon stated he feels the Deputy Treasurer position is being over abused. No action taken.

**Treasurer Knowlton stated that she wanted to add her response from the November 18, 2019 Board meeting to Trustee Thon's comment about the abuse. Treasurer Knowlton stated the cost the township is as follows (all at part time):**

Treasurer - Salary	\$19,000.00
Dep Treasurer \$15 @ hrs 20 per wk	\$15,600.00
Total	\$34,600.00
Clerk - Salary	\$19,000.00
Dep Clerk \$15 @ 20 hrs per wk	\$15,600.00
Acctng Clerk \$19 @ 20 hrs per wk	\$19,760.00
Total	\$54,360.00
Supervisor - Salary	\$10,800.00
Twp Manager - Salar avg 20 hrs wkly	\$38,500.00
Total	\$49,300.00

**Treasurer Knowlton also stated she puts in more than 20 hours per week.**

**Trustee Ferrell stated she wanted her comment added to where she agreed with Treasurer Knowlton's response to Trustee Thon's abuse comment.**

Added Item – MMWA extended yard waste pickup

Supervisor Loiacano stated that MMWA is offering extended yard waste pick up to municipalities at a cost of \$1,200.00 due to the early winter weather. Brief discussion took place and the consensus was ~~to~~ not to approve the extended yard waste pick up.

Motion by Supervisor Loiacano and seconded by Clerk Machata to not approve extending MMWA yard waste pickup. Motion carried.

Added Item – Parks and Recreation Committee 2020 Meeting dates

Clerk Machata stated the Parks & Recreation Committee voted to remove Hayden Boensch from the committee due to lack of attendance. Clerk Machata stated as far as he is concerned Hayden is still on the committee and removal would need board approval. Supervisor Loiacano stated he would talk with Hayden to see if he still wants to be on the committee. Clerk Machata stated that the Parks and Recreation Committee approved January 8<sup>th</sup>, March 4, May 6, June 3, August 5, September 2 and November 4 for 2020 meeting dates and need board approval. Officers for 2020 will be Chuck Pappas – Chairperson, Mary Breeden - Secretary and Debra LaFond – Vice Chairperson. The committee is also looking at holding a Euchre Night sometime in March or April for Kochville Residents to promote Kochville Parks.

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve Parks and Recreation Committee 2020 meeting dates of January 8, March 4, May 6, June 3, August 5, September 2 and November 4. Motion carried.

#### Added Item – Fire Department Cost recovery

Clerk Machata stated a letter was received from a person who received a bill after being involved in a traffic accident and stated that the letter he received references ordinance numbers that are not on the Kochville Website this is due to the ordinances being codified. Chief Malesky spoke and said the township website does reference old ordinance numbers but the fire department website references the codification. Clerk Machata stated he will work with Chief Malesky and Treasurer Knowlton to resolve the confusion. No action taken.

#### **Manager Comments**

- The office holiday luncheon will be on Wednesday, December 18 from noon to 1 pm.
- New Picture ID's for everyone will be taken on December 18 by Trish Foerster.
- The Wage Analysis study is complete and he forwarded to all the board members. Hard copies are to follow. Trustee Ferrell stated she did not get it. Steve said he would resend a copy to her. Steve asked if the Board would like Mr. Nottley to present the study to the Board. Board members said they will review and let Steve know.
- Stated interviews for the Fire Chief position were performed. He will be looking at the top two candidates and would like to have the position filled by the first of December.

#### **Manager Comments (cont.)**

- Veterans Hall Generator project is at a standstill. The wrong size generator was inadvertently ordered. The owner of the company performing the work met with Steve and took full responsibility for ordering the wrong one. When placing the order, the incorrect checkbox was checked on the order form. Everything else is ready to go so once the correct generator is delivered it will be installed.

#### **Board Comments**

##### Trustee Ferrell

- Wished everyone a Happy Thanksgiving.
- Apologized to Treasurer Knowlton on behalf of the board for the **questioning of hours being worked by the Treasurer and Deputy Treasurer. way the Treasurer was treated during item 10F – Treasurer's Office work hours.**

##### Treasurer Knowlton

- Treasurer's office is in final phases of preparing Winter tax bills **and the tax bills will be printed on green paper and that is the same color as the utility bill late notices and the DPW will be printing late notices on a different color**
- Asked about doing an annual review for the Township Manager and when his actual hire date was.
- Asked about the status of the revisions to Ordinances 14-02 & 14-02. Supervisor Loiacano stated he is still working on the revisions.
- Wished everyone a Happy Thanksgiving.

Trustee Thon

- Asked if the utility pole leaning by the southwest corner of Hamilton RV property on Tittabawassee was hit by a car. Chief Malesky stated it was struck by a car.

Clerk Machata

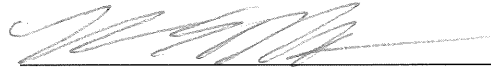
- Wished everyone a Safe and Happy Thanksgiving

Supervisor Loiacano

- Still working on revisions to Ordinances 14-01 & 14-02 and clothing policy
- Dave Meyer is looking at the AT&T extension contract, there is supposed to be a map provided but AT&T did not provide a map.

**Adjournment**

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn the meeting at 8:23 pm.  
Motion carried.



Kevin Machata, Clerk

12/22/19

Date