

KOCHVILLE TOWNSHIP  
SPECIAL BOARD MEETING  
MINUTES OF  
October 9, 2013

**1. Open Special Board Meeting**

The Special Board Meeting was called to order at 8:06 a.m. by Supervisor Loiacano. The Pledge of Allegiance was recited.

**2. Roll Call**

PRESENT: Supervisor Loiacano, Treasurer Brewster, Clerk Machata, and Trustee Thon.

ABSENT: Trustee Ferrell (excused)

ALSO PRESENT: Steve King, Twp Manager/DDA Director; Anthony Dier, Planning Assistant; Brandon Rossi, Kochville Township Fire Inspector.

**3. Agenda Approval**

Moved by Trustee Thon and seconded by Treasurer Brewster to approve the agenda as written. Motion carried.

*KOCHVILLE TOWNSHIP  
SPECIAL Board of Trustee Meeting  
Agenda  
October 9<sup>th</sup>, 2013 – 8:00 a.m.*

1. *Pledge/Open Meeting*

2. *Roll Call*

3. *Agenda Approval*

4. *Public Comment: Open / Close*

5. **Business**

a. *Discussion/Approval:- SVSU request for a fireworks display at the homecoming game October 12<sup>th</sup>*

b. *Discussion/Approval:- SVSU request for a fireworks display for the 50<sup>th</sup> Anniversary, November 9<sup>th</sup>*

c. *Discussion/Approval:- Request to accept the resignation of Dale Klein as township zoning administrator.*

d. *Discussion/Approval:- Request to appoint Bruce Palmer as zoning administrator effective immediately.*

e. *Discussion/Approval:- Pay raise for Bruce Palmer (past 90 day review)*

f. *Discussion/Approval:- Consideration of proposed zoning text amendments stemming from the July 29 planning commission public hearing.*

g. *Discussion/Approval:- Consideration of the special use permit applicable to Hamilton RV, 1580 Tittabawassee Road.*

h.

6. *Steve King- Overview*

7. *scheduled Meeting:*

a. *Next regular 7:30 pm October 29 22, 2013*

b.

8. *Adjourn meeting*

#### **4. Public Comments – None**

#### **5. Business**

a) Moved by Trustee Thon and seconded by Supervisor Loiacano to approve Saginaw Valley State University's request for a fireworks display at the homecoming game on October 12th, 2013. Motion carried.

b) Moved by Clerk Machata and seconded by Supervisor Loiacano to approve Saginaw Valley State University's request for a fireworks display for the 50<sup>th</sup> Anniversary on November 9<sup>th</sup>, 2013. Motion carried.

c) Moved by Supervisor Loiacano and seconded by Clerk Machata to accept the resignation of Dale Klein as Township Zoning Administrator. Motion carried

d) Moved by Supervisor Loiacano and seconded by Trustee Thon to appoint Bruce Palmer as Zoning Administrator effective immediately. Motion carried

e) Moved by Trustee Thon and seconded by Supervisor Loiacano to increase Bruce Palmer's pay from \$13.00 per hour to \$14.00 per hour retroactive to 90 days after his hire date of June 7, 2013.

**ROLL CALL VOTE:**

Ayes: Thon, Machata, Brewster and Loiacano

Nays: None

Absent: Ferrell

f) Moved by Supervisor Loiacano and seconded by Trustee Thon to adopt Ordinance 13-07 (Zoning Text Amendment). Motion Carried

**ROLL CALL VOTE:**

Ayes: Brewster, Thon, Machata and Loiacano

Nays: None

Absent: Ferrell

Moved by Supervisor Loiacano and seconded by Treasurer Brewster to adopt Ordinance 13-08 (Zoning Text Amendment). Motion Carried

**ROLL CALL VOTE:**

Ayes: Thon, Loiacano, Machata and Brewster

Nays: None

Absent: Ferrell

Moved by Supervisor Loiacano and seconded by Trustee Thon to adopt Ordinance 13-09 (Zoning Text Amendment). Motion Carried

**ROLL CALL VOTE:**

Ayes: Brewster, Machata, Loiacano and Thon

Nays: None

Absent: Ferrell

g) Moved by supervisor Loiacano and seconded by Trustee Thon to not approve the special use permit applicable to Hamilton RV, 1580 Tittabawassee Road until the following items are addressed by the Planning Commission

1. Move west end of fence thirty (30) feet east giving a true buffer between Business and residents. (trees and shrubs to be planted for sound buffer).
2. Curbing that can be snow plowed over (low roll as at Kochville Township Hall)
3. Asphalt across full front of property facing Tittabawassee Road.
4. Approved Landscaping plan with completion date.
5. Signed sidewalk deferral agreement and registered against deed. 30 days after approved permit and site agreement.

**6. Steve King- Overview**

- Steve suggested to the Township Board that he would like to send out proposals in the future for a new auditing firm.
- Steve stated that the fee schedule for site plan reviews, is going to be reviewed and possibly revised.
- Steve attended the Michigan Association of Planning conference in Kalamazoo recently and said it was very informational. Steve also stated that Anthony Dier, Planning Assistant completed the Citizen Planner Certification at the same training.
- Steve informed the board that he is obtaining bids to upgrade internet access at the Township Hall, most specifically wireless internet.
- Steve discussed the needs to update the Township's existing website
- Steve said the Township Manager contract is still being reviewed by Dave Meyer
- Steve informed the board he would like to have a water study performed and will bring it to the board at the regular meeting on October 22, 2013.

**Board Comments**

Treasurer Brewster commented on the Water and Sewer charges and that some businesses are not coded correctly and it needs to be reviewed.

Clerk Machata inquired about moving the meeting time of Board of Trustees Meeting from 7:30 pm to 7:00 pm.

**7. Next regular scheduled meeting – October 22, 2013 @ 7:30 pm**

**8. Adjourn Meeting**

Moved by Clerk Machata and seconded by Treasurer Brewster to adjourn meeting at 9:36 am. Motion carried unanimously.

  
Kevin Machata, Clerk      Date