

KOCHVILLE TOWNSHIP
PUBLIC HEARING and BOARD MEETING
MINUTES OF
February 25, 2014

1. Open Public Hearing (Parks and Recreation Plan 2014 - 2018)

The Public Hearing was called to order at 7:30 p.m. by Supervisor Loiacano. The Pledge of Allegiance was recited.

2. Roll Call

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Ed Thon and Trustee Ferrell.

ALSO PRESENT: Steve King, Twp Manager/DDA Director; Mike Comstock, DPW Manager; Alan Malesky, Fire Chief; Anthony Dier, Planning Assistant; Sarah Traxler, McKenna Associates/Township Planning Consultant and Spencer Lindenberg, Kochville Parks & Recreation Committee member.

3. Public Comments

Sarah Traxler from McKenna Associates gave an overview for this public hearing.

Public Hearing Closed at 7:36 pm

4. Open Regular Meeting

The Regular Board Meeting was called to order at 7:36 pm by Supervisor Loiacano.

- 5.** Motion made by Treasurer Brewster and seconded by Supervisor Loiacano to approve the agenda with the following changes: change minutes from December 17, 2013 to January 14, 2014 and under New Business-omit 11(c) Poverty Guideline Test. Motion carried.

AGENDA
KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
PUBLIC HEARING AND REGULAR MEETING
FEBRUARY 25, 2014 – 7:30PM
KOCHVILLE TOWNSHIP HALL - 5851 MACKINAW RD - SAGINAW, MI 48604

1. *Open Public Hearing (Parks and Recreation Master Plan 2014 - 2018)*
2. *Roll Call*
3. *Public Comment re Proposed Parks and Recreation Master Plan 2014 - 2018*
4. *Open Regular Meeting*
5. *Approval of Agenda*
6. *Public Comment (Open to the Floor)*

7. *Communications / Information (Receive & File)*
 - a.

8. *Reports*
 - a. *Financials – Treasurer Brewster*
 - b. *Other Committees / Departments*

9. *Consent Agenda (Approvals and Removals)*
 - a. *Meeting Minutes of December 17, 2013*
 - b. *Payment of the Regular Bills*
 - c. *Next Regular Township Board Meeting: Tuesday, March 25, 2014*
 - d. *Agreement for shared services (community development) with Saginaw Charter Township*
 - e. *Approval to sell 1996 F-150 pickup truck at auction*

10. *Unfinished Business*
 - a. *Water/Sewer Rates Discussion*
 - b. *FY 2014/15 Budget Proposal – Presentation*
 - c. *2014-18 Kochville Township Parks & Recreation Master Plan (Resolution 14-004)*
 - d. *Proposal with _____ for new phone system and IT services*
 - e. *Township Staff Salaries Adjustment for FY 2014-15*
 - f. *Approval of hiring Gerald Johansen as accounting clerk, pending employment agreement*

11. *New Business*
 - a. *Auditing Services Agreement with Yeo & Yeo*
 - b. *Poverty Guidelines (Resolution 14-005)*
 - c. *Poverty Guidelines Test*
 - d. *Site Plan Fee Schedule (Resolution 14-006)*
 - e. *METRO Act Permit Application – Great Lakes Comnet, Inc.*
 - f. *SASWA Resolution Approving Apportionment for 2014 (14-007)*

12. *Manager Comments*

13. *Board Member Comments*

14. *Adjournment*

- 6. Public Comments – None**

- 7. Communications/Information (Receive & File)**

8. Reports

a. Financial Report Ending January 31, 2014

Treasurer Brewster read the balance for each of the following funds for the month of January 31, 2014.

a) General Fund	\$1,203,729.29
b) Fire Fund	\$309,107.74
c) Building	\$54,964.94
d) Debt Services Fund-Kochville Rd	(\$14,832.50)
e) Sewer Fund	\$283,540.37
f) Water Fund	\$356,040.99

Total of all Funds \$ 2,192,550.83

b. Other Committees/Departments – None

9. Consent Agenda (Approvals and Removals)

- a. Meeting Minutes of December 17, 2013.
- b. Payment of Regular Bills
- c. Next Regular Township Board Meeting: Tuesday, March 25, 2014
- d. Agreement for shared services (community development) with Saginaw Charter Township.
- e. Approval to sell 1996 F-150 pickup at auction

Moved by Trustee Thon and seconded by Supervisor Loiacano to approve consent agenda with changes 1) Change meeting minutes of December 17, 2013 to January 14, 2014 and 2) correct financial report numbers from January 14, 2014 minutes).

Motion carried.

Treasurer Brewster gave a “correct” financial report numbers from January meeting.

10. Unfinished Business

- a. Water/Sewer rate Discussion
Twp Manager, Steve King, spoke briefly about the water/sewer rates and status of water rate study
- b. FY 2014/15 Budget Proposal – Presentation
Twp Manager, Steve King, presented the proposed budget
- c. Moved by Clerk Machata and seconded by Trustee Thon to approve Resolution #14-004 – Kochville Township Parks & Recreation Master Plan 2014 - 2018. Motion carried
ROLL CALL VOTE:
Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano
Nays: None
Absent: None
- d. Moved by Supervisor Loiacano and seconded by Trustee Ferrell to table the proposal for a new phone system and IT services. Motion carried.

10. Unfinished Business (cont.)

- e. Moved by Supervisor Loiacano and seconded by Treasurer Brewster to approve a \$0.32 increase across the board for all hourly employees effective April 1, 2014. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Absent: None

- f. Moved by Supervisor Loiacano and seconded by Trustee Thon approval of hiring Gerald Johansen as accounting clerk, pending employment agreement. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Absent: None

11. New Business

- a. Moved by Trustee Thon and seconded by Supervisor Loiacano to approve an Auditing Service Agreement with Yeo & Yeo. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Absent: None

- b. Moved by Clerk Machata and seconded by Trustee Thon to approve Resolution #14-005 – Poverty Guidelines. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Absent: None

- c. Poverty Guidelines (OMITTED)

- d. Moved by Treasurer Brewster and seconded by Clerk Machata to approve Resolution #14-006 – Site Plan Fee Schedule, effective April 1, 2014.

Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Absent: None

- e. Moved by Clerk Machata and seconded by Supervisor Loiacano to approve METRO Act Permit Application- Great Lakes Comnet, Inc. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Absent: None

11. New Business (cont.)

- f. Moved by Clerk Machata and Trustee Thon to approve Resolution #14-007 – SASWA Resolution Approving Apportionment for 2014. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Absent: None

- g. Moved by Trustee Thon and seconded by Trustee Ferrell to approve the Fire Department to apply for a FEMA Firefighter Assistance Grant. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Thon, Brewster, Machata, and Loiacano

Nays: None

Absent: None

12. Manager Comments/Information

Township Manager, Steve King, briefed the Board on upcoming items that will be presented to the Township Board in the near future.

13. Board Comments

Trustee Ferrell would like to see a memorial brick for Judy Jackson who recently passed away. Judy was the former Deputy Treasurer and the Parks & Recreation Committee Chairperson. Steve King said Tammy Bressette was already working on a memorial brick for Judy Jackson.

Treasurer Brewster is working on preliminary tax settlement and he will not be in attendance at the March 25, 2014 Board of Trustees Meeting.

Trustee Thon thanked the First Responders and everyone for their prayers during his leave of absence.

Clerk Machata stated he was glad to see Ed Thon back from his leave of absence.

Supervisor Loiacano stated that the pending Tax Tribunals are almost complete and no new Tax Tribunals have been started as of right now.

14. Adjourn Meeting

Moved by Clerk Machata and seconded by Trustee Thon to adjourn the meeting at 9:05 p.m. Motion carried


Kevin Machata, Clerk 3/27/14
Date