

KOCHVILLE TOWNSHIP  
BOARD MEETING  
MINUTES OF  
April 20, 2015

**1. Open Board Meeting**

The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Loiacano at the Kochville Veterans Hall. The Pledge of Allegiance was recited.

**Roll Call**

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Thon and Trustee Ferrell.

ALSO PRESENT: Steve King, Twp Manager/DDA Director; Mike Comstock, DPW Manager; Chad Leach, DPW; Russ Beaubien, Spicer Group; Kelsea Zimmerman; Spicer Group.

**2. Consent Agenda Approval**

Motion by Clerk Machata and seconded by Treasurer Brewster to approve Consent Agenda as written: March 16, 2015 Board Meeting Minutes, Payment of the Regular Bills and Next Regular Township Board Meeting: Monday, May 18, 2015 at 7:00 pm. Motion carried unanimously.

**3. Agenda Approval**

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve agenda as written with the following changes: under new Business 8. add item (f) Partitions. Motion carried unanimously.

**AGENDA**  
**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING (7:00PM)**  
**MONDAY, APRIL 20, 2015**  
**KOCHVILLE VETERANS HALL – 3265 KOCHVILLE ROAD - SAGINAW, MI 48604**

1. *Open Regular Meeting at 7pm*
2. *Approval of Consent Agenda*
  - a. *March 16, 2015 Board Meeting Minutes*
  - b. *Payment of the Regular Bills*
  - c. *Next Regular Township Board Meeting: Monday, May 18, 2015 at 7pm*
3. *Approval of Agenda*
4. *Public Comment (Open to the Floor)*
5. *Communications / Information (Receive & File)*
  - a.
6. *Reports*
  - a. *Financials – Treasurer Brewster*
  - b. *Other Committees / Departments*
7. *Unfinished Business*
  - a. *Personnel Manual Amendments (Draft – Not for Approval)*
  - b. *Request to Schedule Public Hearing for Kokomo's Family Fun Center Liquor License Application*
8. *New Business*
  - a. *Krossroads Park Pond Stabilization*
  - b. *2015 Saginaw County Road Commission Maintenance Projects in Kochville Township*
  - c. *Tax and Water/Sewer Bill Cutoff Dates and Tax Penalties*
  - d. *Reclassification of Sandy David to Operations Assistant (from Office Clerk)*
  - e. *WAZA FC (Soccer) Lease Terms for Use of Elmer Lange Park 2015-2017*
9. *Manager Comments*
10. *Board Member Comments*
11. *Adjournment*

**4. Public Comments –**

Mike Comstock, DPW Manager, introduced Chad Leach, the new DPW employee.

**5. Communications/Information (Receive & File)**

- a. Supervisor Loiacano talked about drainage of storm water at Kenora Dr and Tittabawassee and that it still needs to be fixed.
- b. Supervisor Loiacano discussed City of Saginaw water rates and how they have not determined what the actual increased costs will be to municipalities yet.

**6. Reports**

- a. Financial Report ending March 31, 2015

Treasurer Brewster read the balance for each of the following funds for month ending March 31, 2015

a) General Fund	\$1,129,566.44
b) Fire Fund	\$582,300.83
c) Kochville Veterans Hall	(\$281.58)
c) Building	\$11,712.13
d) Debt Services Fund-Kochville Road	(\$59,643.50)
e) Sewer Fund	\$819,267.68
d) Water Fund	\$542,916.43
g) Tax Collection Fund	\$1,000.00
<b>Total of all Funds</b>	<b>\$3,026,838.43</b>

- b. Other Committees/Departments

Clerk Machata said Parks and Recreation is looking to have Kochville Clean Day on May 16, from 11:00 am to 2:00 pm. Committee members are contacting agencies about getting trailer for used tires, dumpster, etc. Location will be determined at a later date but will more than likely be at Township Hall.

**7. Unfinished Business**

- a. Personnel Manual Amendments were discussed. Trustee Thon wanted to vote one way or another and Trustee Ferrell stated she needs more time to review. This issue will on the May agenda.
- b. The request for a Public Hearing for Kokomo’s Family Fund Center Liquor License Application will be scheduled before the Regular Board Meeting in May.

**8. New Business**

- a. Kelsea Zimmerman, Spicer Group, gave “handouts” to board members showing proposed shoreline stabilization at Krossroads Park. Lowest amount to potentially spend is \$100,000. Russ Beaubien, Spicer Group, spoke a little more on the process and concepts.
- b. Motion by Supervisor Loiacano and seconded by Trustee Thon to approve 2015 Saginaw County Road Commission Maintenance Projects in the amount of \$74,590.75. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

**New Business (cont.)**

- c. Treasurer Brewster discussed taxes and the penalties charged when taxes are paid late, he would like to see that payments have to be received at the Township Office by 4:30 pm on the due date. Motion by Treasurer Brewster and seconded by Trustee Thon to eliminate the 3% late penalties on the tax payments and payments must be received in the Treasurer's office at close of business on due date. Post marked envelopes/payments received after due date will be considered late. Motion carried unanimously.

**ROLL CALL VOTE:**

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

Mike Comstock, DPW Manager, spoke on water/sewer billings.

- d. Motion by Trustee Thon and seconded by Treasurer Brewster to reclassify Sandy David from Office Clerk to Operations Assistant. Motion carried unanimously.
- e. Motion by Trustee Thon and seconded by Supervisor Loiacano to accept WAZA FC (Soccer organization) Lease Terms for Use of Elmer Lange Park 2015-2017. Motion carried unanimously.
- f. Motion by Supervisor Loiacano and seconded by Trustee Thon to suspend Disposal Policy to sell office partitions. Motion carried unanimously.

**9. Manager Comments –**

Twp Manager King, discussed Panhandling Ordinance along with the DDA providing the funding to clean up north side of Tittabawassee and 675 interchange.

**10. Board Member Comments**

Trustee Ferrell - Planning Commission training at Rowe on April 29<sup>th</sup>.

Treasurer Brewster – taxes are settled and there is only \$1,800 of personal property taxes to collect.

Trustee Thon – None

Clerk Machata – Election May 5. Polls open from 7:00 am to 8:00 pm.

Supervisor Loiacano – Township cell phones have been upgraded and should be setup by middle of week. Township will receive \$150 credit for new phones.

**11. Adjournment**

Motion by Treasurer Brewster and seconded by Clerk Machata to adjourn meeting at 8:30 p.m. Motion carried.

  
Kevin Machata, Clerk

5-19-15  
Date