

**KOCHVILLE TOWNSHIP  
BOARD MEETING  
MINUTES OF  
April 18, 2016**

**1. Open Board Meeting**

The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Loiacano at the Kochville Veterans Hall. The Pledge of Allegiance was recited.

**Roll Call**

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Thon and Trustee Ferrell.

ALSO PRESENT: Steve King, Twp Manager/DDA Director; Mike Comstock, DPW Manager; Al Malesky, Fire Chief; Kevin Kilby, DDA Legal Counsel; Bruce Palmer, Code Enforcement Officer and Mike Deem, McKenna Associates. There was one (1) residents/guest.

**2. Consent Agenda Approval**

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve Consent Agenda as written. Also approved was the March 21, 2016 Regular Board Meeting Minutes; Payment of the Regular Bills; Special Joint Township Board Meeting: Wednesday, May 11, 2016 @ 7pm and Next Regular Township Board Meeting: Monday, May 16, 2016 at 7:00 pm. Motion carried unanimously.

**3. Agenda Approval**

Motion by Trustee Thon seconded by Clerk Machata to approve the agenda with the following changes: under (5) Communications- add b, (MMWA update); under (8) add (i) 5290 Center Road; and under (8) add (j) June 4<sup>th</sup> Special Event Application. Motion carried unanimously.

**AGENDA  
KOCHVILLE TOWNSHIP BOARD OF TRUSTEES  
PUBLIC HEARINGS AND REGULAR MEETING (7:00PM)  
MONDAY, APRIL 18, 2016  
KOCHVILLE VETERANS HALL – 3265 KOCHVILLE ROAD - SAGINAW, MI 48604**

1. *Open Regular Meeting*
2. *Approval of Consent Agenda*
  - a. *March 21, 2016 Meeting Minutes*
  - b. *Payment of the Regular Bills*
  - c. *Special Joint Township Board Meeting: Wednesday, May 11, 2016 at 7pm*
  - d. *Next Regular Township Board Meeting: Monday, May 16, 2016 at 7pm*
3. *Approval of Agenda*
4. *Public Comment (Open to the Floor)*
5. *Communications / Information (Receive & File)*
  - a. *Kochville Clean Day*
6. *Reports*
  - a. *Financials – Treasurer Brewster*
  - b. *Other Committees / Departments*
7. *Unfinished Business*
  - a. *Development Agreement – Fashion Square Boulevard Extension to Kochville Road*
  - b. *Interlocal Agreement re Township Manager/DDA Director*
  - c. *Consumers Energy Contract to Replace Mercury Vapor Streetlights w/ LED Fixtures*
  - d. *Public Works Part-time General Laborer*

AGENDA (cont.)

Unfinished Business (cont.)

- e. Deputy Code Enforcement Officer
- f. Public Works Purchase Request
  - i. Sewer Pump
  - ii. Mini Excavator (Introduction)
- g. Fire Department Policies/Procedures

8. New Business

- a. Zoning Text Amendments re Multi-Family, Planned Unit Developments
- b. Technology Services Contract
- c. Water/Sewer Rate Study Agreement
- d. Kochville Township Personnel Manual
- e. Community Development Vehicle
- f. Request to Employ Michelle Kullick as Township (DDA) Intern (DDA paid)
- g. Veterans Hall HVAC
- h. Deputy Treasurer Clarification

9. Manager Comments

10. Board Member Comments

11. Adjournment

**4. Public Comments – None**

**5. Communications/Information (Receive & File)**

- a. Twp Manager stated that Kochville Klean Day is set for Saturday, May 14. Oil, antifreeze or electronic waste will **not** be taken due liability and recommendation from township insurance carrier.
- b. Supervisor Loiacano gave an update from MMWA – The Recycling plastics are currently being stored due to low cost of oil. The township could opt out of recycling plastics but it could not get back into the program until 2020. MMWA will be informing entities about pricing of recycling. The city of saginaw may not be taking yard waste due to having an over abundance. More information to come in the future.

**6. Reports**

**Financials – Treasurer Brewster**

a. Financial Report ending March 31, 2016

Treasurer Brewster read the balance for each of the following funds for month ending February March 31, 2016

a) General Fund	\$1,224,280.99
b) Fire Fund	\$490,216.51
c) Kochville Veterans Hall	\$1,928.29
d) Garbage & Rubbish Collection	\$62,038.86
e) Building	\$64,711.86
f) Debt Services Fund-Kochville Road	\$6,335.50
g) Sewer Fund	\$763,057.69
h) Water Fund	\$821,296.71
i) Tax Collection Fund	1,000.00
<b>Total of all Funds</b>	<b>\$3,434,866.41</b>

b. Other Committees/Departments

**7. Unfinished Business**

- a. Twp Manager King and DDA Attorney-Kevin Kilby explained the Development agreement – Fashion Square Blvd Extension to Kochville Road. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve development agreement of parcel #18-13-4-35-2030-000, 18-13-4-35-2011-000 and 18-13-4-35-2006-000. Motion carried unanimously.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

- b. Kevin Kilby, DDA Legal Counsel, explained the amendment to the Interlocal agreement. Motion by Clerk Machata and seconded by Trustee Thon to approve the Interlocal Agreement re Township Manager/DDA Director, as written. Motion carried unanimously.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

- c. Treasurer Brewster explained the Consumers Energy Contract to replace the mercury vapor streetlights in Kochville Township with LED fixtures-16 lights at a cost of \$1,900. No action taken at this time.

- d. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve hiring Evan Vaillancourt as a Public Works Part-time General Laborer, conditional upon passing the drug test. Motion carried.

- e. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve hiring Steve London as a Deputy Code Enforcement Officer. Motion carried unanimously.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

- f. Motion by Trustee Ferrell and seconded by Supervisor Loiacano to approve the purchase of the Kennedy Xylem 3153 sewer bypass pump for \$21,593.00. Motion carried on a 4 to 1 vote. The DPW will now have the capability of having a lift station up and running within 2 hours if the pumps were ever to fail. This will save the township money by not having to hire a contractor.

ROLL CALL VOTE:

Ayes: Ferrell, Machata, Thon and Loiacano

Nays: Brewster

Mike Comstock, DPW Manager explained the need to purchase a mini excavator for the Township. Estimate savings is approximately \$201,240 if the Kochville DPW performs the work to replace the 117 valves that are in need of replacing due to hardware rotting. Mike Comstock showed board members hardware components (nuts and bolts) from valves that were recently repaired. According to the specifications from when the valves were originally put in, the hardware is supposed to be stainless steel and non-magnetic. Mike demonstrated to the board that the present hardware is NOT stainless steel by picking up the rotted bolt with a magnet.

Motion by Trustee Ferrell and seconded by Trustee Thon to purchase a Kabota KX040-4 at a cost of \$49,904.00. Motion carried on a 4 to 1 vote.

ROLL CALL VOTE

Ayes: Ferrell, Machata, Thon and Loiacano

Nays: Brewster

**Unfinished Business (cont.)**

- g. Motion by Trustee Thon and seconded by Treasurer Brewster to approve the revisions to the Fire Department Policies/Procedures. Motion carried unanimously.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

**8. New Business**

- a. Mike Deem from McKenna Associates explained the recommended change of the Zoning Text Amendments re: Multi-Family Planned Unit Development. Motion by Trustee Ferrell and seconded by Supervisor Loiacano to approve the Amendments with changes on Page 6 submitted by Bruce Palmer. Motion carried unanimously.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

- b. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve a technology service contract with Linked Technologies, Inc. Motion carried unanimously.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

- c. A Water/Sewer Rate study was discussed. It was felt that with the recent rates presented from the City of Saginaw that it was best to have a more up to date study performed. Also, the township has never had a sewer rate study performed and it was recommended that it do so. Motion by Supervisor Loiacano and seconded by Trustee Thon to approve a Water/Sewer Rate Study Agreement for an amount not to exceed \$13,950, with Municipal Analytics. Motion carried unanimously.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

- d. Motion by Supervisor Loiacano and seconded by Trustee Thon to approve Kochville the proposed changes Township Personnel Manual. Motion carried unanimously.
- e. Twp Mgr King discussed the need for a Community Development Vehicle. A Committee consisting of J. Loiacano, E. Thon, S. King. and B. Palmer will investigate this topic.
- f. Motion by Supervisor Loiacano and seconded by Trustee Ferrell to hire Michelle Kullick as Township (DDA) intern (DDA paid). Motion carried unanimously.
- g. Bruce Palmer, Twp Code Enforcement Officer, and Darrin Jerome, Mechanical Inspector, are exploring options to updating the HVAC systems at the Veterans Hall. (Most importantly the under ground ductwork.)
- h. Township Manager King clarified the Deputy Treasurer's position and that it was requested to wave the 90 day probationary period for receiving benefits. The 90 day period is remaining in place.
- i. 5290 Center Road – Bruce Palmer gave a history of the this site with Code Enforcement issues. The homeowners have not fully complied with citations and court ruling. Motion by Supervisor Loiacano and seconded by Trustee Thon to authorize Bruce Palmer to proceed with obtaining bids for cleaning up this property. Motion carried unanimously.

**New Business (cont.)**

- j. Motion by Trustee Thon and seconded by Clerk Machata to approve a Special Event Application for Women's Walk A Thon on June 4th, 2016 . Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

**9. Managers Comments – none**

**10. Board Member Comments**

Trustee Ferrell – none

Treasurer Brewster- will not be able to attend the May 11<sup>th</sup> Special Meeting

Trustee Thon –commended Al Malesky and the Fire Department for an excellent job on the Disaster Drill Tabletop exercise on April 4<sup>th</sup>.

Supervisor Loiacano-none

Clerk Machata -

-Thank you to Chad Leach for reworking the shelving in the storage room at Veteran's Hall to accommodate the election equipment and thank you to the DPW for moving the election equipment to Veteran's Hall from Township Office.

-Reminder that anyone wishing to run for Township Board needs to file the paper work by Tuesday, April 19<sup>th</sup> by 4:00 at the Township Clerk's Office.

-People that have filed to run for Township Board thus far are:

Supervisor – Jim Loiacano, Democratic Party

Treasurer – Lyle Brewster, Republican Party

Treasurer – Sandy David, Democratic Party

Trustee – Ed Thon, Republican Party

Trustee – Rhonda Ferrell, Democratic Party

Clerk – Kevin Machata, Democratic Party

\*\*Reminder that voting for election is now conducted at Kochville Veteran's Hall

\*\*Straight Party Voting has been eliminated from the November General Elections.

**11. Adjournment**

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn meeting at 9:38 p.m. Motion carried.

  
Kevin Machata, Clerk

5-18-16  
Date