

**KOCHVILLE TOWNSHIP
BOARD MEETING
MINUTES OF
May 16, 2016**

1. Open Board Meeting

The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Loiacano at the Kochville Veterans Hall. The Pledge of Allegiance was recited.

Roll Call

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Thon and Trustee Ferrell.

ALSO PRESENT: Steve King, Twp Manager/DDA Director; Al Malesky, Fire Chief; Bruce Palmer, Code Enforcement Officer; and Sandy David. There were no residents/guest.

2. Consent Agenda Approval

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve Consent Agenda as written. Also approved was the April 18, 2016 Regular Board Meeting Minutes; May 11, 2016 Special Meeting Minutes; Payment of the Regular Bills; and Next Regular Township Board Meeting: Monday, June 20, 2016 at 7:00 pm. Motion carried unanimously.

3. Agenda Approval

Motion by Clerk Machata seconded by Supervisor Loiacano to approve the agenda with the following change: under (8) New Business-add L – Fire Department Cost Recovery Letter. Motion carried unanimously.

**AGENDA
KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
PUBLIC HEARINGS AND REGULAR MEETING (7:00PM)
MONDAY, MAY 16, 2016**

KOCHVILLE VETERANS HALL – 3265 KOCHVILLE ROAD - SAGINAW, MI 48604

1. *Open Regular Meeting*
2. *Approval of Consent Agenda*
 - a. *April 18, 2016 Meeting Minutes*
 - b. *May 11, 2016 Special Meeting Minutes*
 - c. *Payment of the Regular Bills*
 - d. *Next Regular Township Board Meeting: Monday, June 20, 2016 at 7pm*
3. *Approval of Agenda*
4. *Public Comment (Open to the Floor)*
5. *Communications / Information (Receive & File)*
 - a. *Kochville Clean Day*
6. *Reports*
 - a. *Financials – Treasurer Brewster*
 - b. *Other Committees / Departments*
7. *Unfinished Business*
 - a. *Transfer of Funds to Capital Improvement Fund*
 - b. *Veterans Hall HVAC Improvements*
 - c. *Acquisition of Vehicle for Community Development Use*
 - d. *Ordinance 16-03, to revise certain sections of Chapter 155 of the Kochville Township Zoning Ordinance*
8. *New Business*
 - a. *Staff Request re 2017 Holidays*
 - b. *Waiver re Kevin Machata Employment as Kochville Firefighter While Running for Elected Office*

AGENDA (cont.)

New Business (cont.)

- c. Fire Board of Appeals Reappointments: Brian Swedorski (2 years); Curt Tucker (1 year); Richard Humphreys (2 years); Melvin Kuhl (1 year); Tony Leuenberger (2 years)
- d. Assistance to Firefighters Grant (Total Grant \$150,890; local match \$7,185)
- e. Proposed Policy Revision re Health Insurance Non-Acceptance Stipend
- f. Policy for Sale of Materials (Asset Disposal Policy)
- g. Staff Cross-Training for Deputy Clerk / Accounting Duties
- h. Staff/Office Arrangement
- i. Assessing Contract w/ Saginaw Charter Township
- j. Water Supply Contract Proposals with City of Saginaw 2017-2046
- k. Plan for Township Manager and DDA Director Positions

9. Manager Comments

10. Board Member Comments

4. Public Comments – None

5. Communications/Information (Receive & File)

- a. Kochville Clean Day has been postponed until a later date.

6. Reports

Financials – Treasurer Brewster

- a. Financial Report ending April 30, 2016

Treasurer Brewster read the balance for each of the following funds for month ending February April 30, 2016

a) General Fund	\$1,286,371.30
b) Fire Fund	\$473,756.57
c) Kochville Veterans Hall	\$2,428.53
d) Garbage & Rubbish Collection	\$62,038.86
e) Building	\$64,302.26
f) Debt Services Fund-Kochville Road	(\$31,081.25)
g) Sewer Fund	\$705,283.19
h) Water Fund	\$772,168.76
<u>i) Tax Collection Fund</u>	<u>1,000.00</u>
Total of all Funds	\$3,336,268.22

- b. Other Committees/Departments

7. Unfinished Business

- a. Motion by Treasurer Brewster and seconded by Supervisor Loiacano to establish a Capital Improvement Fund. Motion carried unanimously.
- b. Veterans Hall HVAC Improvements were discussed. Bruce Palmer, Code Enforcement Officer is waiting for a third quote. One contractor backed out at the last minute so there was only two quotes presented. No action taken at this time.
- c. Motion by Supervisor Loiacano and seconded by Trustee Thon to begin using the Michigan MI Deal Program for the purchase of Vehicles and to spend up to \$25,000 for a township truck that will be available to all departments. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

Unfinished Business (cont.)

- d. Motion by Trustee Thon and seconded by Trustee Ferrell adopt Ordinance 16-05 – Revise certain sections of Chapter 155 of the Kochville Township Zoning Ordinance. (The documents presented at last month to the Board were incorrect.). Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

8. New Business

- a. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve the addition of July 3rd to the 2017 Holiday Schedule and removing May 26. Motion carried unanimously.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

- b. Motion by Trustee Thon and seconded by Trustee Ferrell to approve a waiver re: Kevin Machata Employment as Kochville FireFighter while running for an Elected Office. Waiver was requested by Fire Chief Alan Malesky. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Thon and Loiacano

Nays: None

Abstained: Machata

- c. Motion by Supervisor Loiacano and seconded by Trustee Ferrell to approve the following Reappointments to the Fire Board of Appeals: Brian Swedorski (2) years; Curt Tucker (1) year; Richard Humphreys (2) years; Melvin Kuhl (1) year; and Tony Leuenberger (2) years. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

- d. Motion by Supervisor Loiacano and seconded by Trustee Thon to approve Assistance to Firefighters Grant (Total Grant \$150,890; Local match \$7,185.). Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

- e. Motion by Supervisor Loiacano and seconded by Trustee Thon to accept the Proposed Policy Revision re Health Insurance Non-Acceptance Stipend in the amount of \$100/month. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

- f. Policy for Sale of Materials (Asset Disposal Policy). No action taken- Board Member to review policy and give recommendations.

- g. Staff Cross Training for Deputy Clerk/Accounting Duties- No action taken.

- h. Staff/Office Arrangement – No action taken

- i. Motion by Trustee Thon and seconded by Clerk Machata to approve Assessing Contract with Saginaw Charter Township. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Brewster, Machata, Thon and Loiacano

Nays: None

- j. Water Supply Contract Proposals with City of Saginaw 2017-2046 were presented to the Board for their review – No action taken.

New Business (cont.)

- k. Plan for Township Manager and DDA Director Positions-Twp Manager King recommended having the positions be separate with a \$45,000 budget of \$45,000 for 2016-2017. He will also put together a job description for an interim Township Manager.
- l. Fire Department Cost Recovery Letter. Motion by Treasurer Brewster and seconded by Trustee Thon not to waive the \$150 fee for this incident but try to work something out for community service work in place of paying the fee. Motion carried.
- m. Credit Card for Fire Inspector, Brandon Rossi. Discussion took place and Fire Chief Malesky will look into this matter a little more. No action taken.
- n. Equipment Asset tracking. Motion by Treasurer Brewster and seconded by Supervisor Loiacano that the Board obtain bids to put asset tracking devices plus installation for necessary Township assets in case of theft. Motion carried.

9. Managers Comments –

Kenora Drive (Century Park) Drain- most Advantageous to see if Drain Commissioner can make drainage a “County Drain”.
July 8th will be Steve King’s last full day at Kochville.

10. Board Member Comments

Trustee Ferrell – none

Treasurer Brewster-

- Has received complaints about Waste Management not picking up all the trash, trash possibly blowing out of trucks
- Asked if Clerk’s Office has a fire safe.
- Stated he thinks Treasurer is supposed to be the one writing the checks and will be looking into it

Trustee Thon –none

Supervisor Loiacano-none

Clerk Machata -

Candidates running for Township Board positions are:

- Supervisor – Jim Loiacano, Democratic Party
- Treasurer – Lyle Brewster, Republican Party
- Treasurer – Sandy David, Democratic Party
- Trustee – Ed Thon, Republican Party
- Trustee – Rhonda Ferrell, Democratic Party
- Clerk – Kevin Machata, Democratic Party

Reminder that voting for election is now conducted at Kochville Veteran’s Hall
Straight Party voting has been eliminated in the November General Elections
Wished Steve King the best and thanked him for his years of service.

11. Adjournment

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn meeting at 9:27 p.m. Motion carried.



Kevin Machata, Clerk

6/24/16

Date