

**KOCHVILLE TOWNSHIP  
SPECIAL BOARD MEETING  
MINUTES OF  
July 28, 2016**

**1. Open Board Meeting**

The Special Board Meeting was called to order at 8:00 a.m. by Supervisor Loiacano at the Kochville Township Office. The Pledge of Allegiance was recited.

**Roll Call**

PRESENT: Supervisor Loiacano, Clerk Machata, Trustee Thon and Trustee Ferrell.

ABSENT: Treasurer Brewster (excused)

ALSO PRESENT: Mike Comstock, DPW Manager; Brandon Rossi, Kochville Township Fire Department Fire Inspector; Jeff **Zittle Zittel**, City of Zilwaukee City Manager. There were no other residents or guests present.

**2. Agenda Approval**

Motion by Clerk Machata and seconded by Trustee Ferrell to approve the agenda as written. Motion carried unanimously.

*AGENDA  
KOCHVILLE TOWNSHIP SPECIAL BOARD OF TRUSTEES MEETING  
THURSDAY JULY 28 (8:00AM)  
KOCHVILLE TOWNSHIP OFFICE– 5851 MACKINAW ROAD - SAGINAW, MI 48604*

1. *Pledge of Allegiance / Roll Call*
2. *Approval of Agenda*
3. *Public Comment (Open to the Floor)*
4. *New Business -*
  - a. *Consider for approval; Zilwaukee/Kochville Inter Local Agreement for Manager services*
  - b. *Consider for approval; Resolution #16-16; Credit Card Policy*
5. *Board Member Comments*
6. *Adjournment*

**3. Public Comments –**

Jeff **Zittle Zittel** – City of Zilwaukee City Manager introduced himself and presented a history of his background in Government. Jeff stated he is a very transparent, open and communicative person and believes in having that on a regular basis. Jeff also stated that he is the one that will be running the day to day operations and that board members do need to be involved with things and have their noses involved but need to keep their fingers out. This boundary needs to be set so Jeff can have the leeway to do what he needs to do to operate the Township efficiently. Jeff stated his goal is to be at Kochville everyday but not have a set or defined schedule and wants to meet with Department Heads, board members on a regular basis. Jeff said he would spend the first 30 days meeting with Board Members, Department heads and employees getting to know everyone and learn how Kochville Township operates.

**4. New Business**

- a. Motion by Trustee Thon and Seconded by Trustee Ferrell to approve the Interlocal agreement between Kochville Township and the City of Zilwaukee pending the finalizing of the agreement with Jeff ~~Zittle~~ **Zittel** to start Monday August 1<sup>st</sup>, 2016 as Township Manager for Kochville Township.

ROLL CALL VOTE:

Ayes: Loiacano, Machata, Ferrell, and Thon

Naye - None

Absent – Brewster

- b. The credit card policy is being revised to add Office Supervisor as a Credit Card holder and to revise disciplinary actions. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve Resolution #16-16; Credit Card Policy.

ROLL CALL VOTE:

Ayes: Loiacano, Machata, Ferrell, and Thon


Naye - None

Absent – Brewster

**5. Board Comments - None**

**6. Adjournment**

Motion by Clerk Machata and seconded by Trustee Ferrell to adjourn meeting at 8:25 a.m. Motion carried.

  
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Kevin Machata, Clerk

8-17-16  
Date