

Approved September 18, 2017

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
REGULAR BOARD MEETING
Kochville Veteran's Hall
3265 Kochville Road Saginaw, MI 48604
MINUTES OF
August 21, 2017**

Pledge of Allegiance/Roll Call

The Board Meeting was called to order at 7:02 p.m. by Supervisor Loiacano at Kochville Veteran's Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Thon, and Trustee Ferrell.

ALSO PRESENT: Jeff Zittel, Township Manager; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Chris Jacobs, DDA Director; Kerri Malesky, Kochville Veteran's Hall Director; and 3 other interested parties/guests.

Agenda Approval

Motion by Trustee Thon & seconded by Clerk Machata to approve agenda with changes – add 10i RFP update for computer upgrade. Motion Carried

*Agenda for
- KOCHVILLE TOWNSHIP -
Board of Trustees
Monthly Meeting
August 21st, 2017 7:00 p.m.
Kochville Veteran's Hall, 3265 Kochville Road*

- 1) **Open Meeting/Pledge**
- 2) **Trustee Member – Roll Call**
- 3) **Agenda Approval**
- 4) **Public Comment:** Open / Close
- 5) **Consent Agenda Approval**
 - Board of Trustees Meeting Minutes – July 17, 2017
 - Payment of regular bills
 - Next Board of Trustee Meeting – Kochville VFW Hall, September 18th, 2017, 7:00 pm
- 6) **Financial Report Ending – July 31, 2017**
- 7) **Communications/Information**
 - a) Davis Road Waterline USDA Financing – Jim
- 8) **Committee Reports:**
 - A. Fire Chief
 - B. Public Works
 - C. DDA
 - D. Veteran's Hall
- 9) **Unfinished Business**
 - a) Discussion / Motion – Consumer's Energy Franchise Agreement – Ordinance #17-06
 - b) DPW – Purchase of new Vehicle Ford F-350 (Tabled from July 17, 2017 Meeting)
- 10) **New Business**
 - a) Discussion / Motion – DPW – Crossroads Park DNR Grant Resolution (#17-18) - Chris Jacobs
 - b) Discussion / Motion – DPW – Resolution #17-19 Paul Baldwin Jr. Retirement from KFD - Chief Malesky
 - c) Discussion / Motion – Resolution #17-20 New Voting Equipment - Clerk Machata
 - d) Discussion / Motion - DPW Employee Hayden Boensch employment status
 - e) Discussion / Motion - Water Rate Increase from City of Saginaw - Jeff & Mike
 - f) Discussion / Motion - Northwest Utilities Authority Wastewater Service Agreement w/City of Saginaw
 - g) Discussion / Motion - Resolutions #17-08 & #17-09 adjusting pay – Lyle
 - h) Discussion / Motion - Possible Closed Session - Open Meetings Act 267 of 1976; MCL 15.268, Sec. 8.,(h) material exempt from disclosure by state or federal statute.-
- 12) **Manager Comments**
- 13) **Board Comments**
- 14) **Adjourn meeting**

Public Comments

Beverly Yanca, 6930 Davis

- Asked if Pierce Road west of Davis Road was going to be open before SVSU started fall classes? Yes, it is back open to regular traffic.

Consent Agenda

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve consent agenda Consisting of - Approval of Board Meeting minutes of July 17, 2017, Payment of the Regular Bills, Next Regular Kochville Township Board Meeting: Monday, September 18, 2017 at 7 pm, and Special Board Meeting: Monday September 11, 2017 at 7 pm immediately following Planning Commission Meeting. Motion carried.

Financial Report Ending July 31, 2017

Treasurer Brewster read the balance for each of the following funds for month ending July 31, 2017.

a) General Fund	\$938,510.56
b) Fire Fund	\$450,033.61
c) Kochville Veterans Hall	\$19,466.91
d) Garbage and Rubbish Collection Fund	\$37,867.37
c) Building Department Fund	\$133,008.89
d) Debt Services Fund – Kochville Road	(\$40,869.75)
e) Debt Service Fund – Fashion Square Ext	\$6,482.77
f) Capital Improvement Fund – Krossroads	\$80,000.00
g) Capital Improvement Fund – Davis Road	\$250,000.00
h) Capital Improvement Fund – Fashion Square	\$170,691.91
i) Sewer Fund	\$811,664.14
j) Water Fund	\$1,061,255.12
k) Tax Collection Fund	\$172,616.16
Total of all Funds \$	\$4,090,727.69

Communications/Information

Davis Road Water Line Update by Supervisor Loiacano – nothing new to report. Supervisor Loiacano stated Jim Klein is currently performing a study on bad water wells in Kochville Township.

Department Reports – reports read and filed

Chief Malesky spoke about how important the mandated annual physicals are for the Kochville Township Fire Department Personnel. Chief Malesky believes the physicals this year saved the lives of three Kochville Township Firefighters because they each had a medical condition that they were not aware of. Chief Malesky also stated that if any of these firefighters were to have died in the line of duty it would have been devastating to Kochville Township.

Unfinished Business

Ordinance 17-06 – Consumers Energy Franchise Agreement - Supervisor Loiacano stated that Dave Meyer stated all the details have been worked out between legal counsel and recommended that the Board approve the agreement. Motion by Trustee Thon and seconded by Clerk Machata to approve Ordinance 17-06. Motion Carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano Nays: None

Unfinished Business (cont.)

Purchase of new Ford F-350 for DPW tabled from July 17, 2017 Board Meeting -

Motion by Trustee Thon and seconded by Supervisor Loiacano to take the item off the table and discuss. Motion carried. Township Manager Zittel recommended replacing the existing Ford F-250 with a new Ford F-250 instead of purchasing a Ford F-350 as proposed by DPW Manager Mike Comstock at the July 17, 2017 Board Meeting. Discussion took place as to pros and cons between a F-350 and F-250. Motion by Trustee Thon and seconded by Treasurer Brewster to replace the existing F-250 with a new F-250. Motion carried 3-2.

ROLL CALL VOTE:

Ayes: Brewster, Thon and Loiacano Nays: Ferrell and Machata

New Business

Resolution #17-18 - Krossroads Park DNR Trust Fund Grant – DDA Director Chris Jacobs stated that the resolution needed to be adopted by the Township Board to continue the grant process for the DDA purchasing the land around Krossroads Park. Motion by Clerk Machata and seconded by Trustee Thon to adopt Resolution #17-18. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano Nays: None

Resolution #17-19 - Paul Baldwin Jr retirement from Kochville Fire Department – Chief Malesky wanted to recognize Paul Baldwin Jr for his 20.8 years of service on Kochville Township Fire Department. Motion by Trustee Ferrell and seconded by Supervisor Loiacano to adopt Resolution #17-19. Motion carried.

Resolution #17-20 - New Voting Equipment Purchase – Clerk Machata stated that the resolution is a requirement from the State of Michigan in order to receive the new Voting Equipment being purchased thru a grant process thru the State of Michigan across the entire state. Clerk Machata also stated that there will **not** be any matching out of pocket cost for Kochville Township. Motion by Clerk Machata and seconded by Trustee Thon to adopt Resolution #17-20. Motion carried.

DPW Employee Hayden Boensch employment status – Township Manager Zittel stated that Hayden Boensch has been doing an outstanding job for the DPW and recommended changing his employment status from Permanent Part-Time to Full Time effective August 28, 2017. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve changing the employment status of Hayden Boensch from Permanent Part-time to Full-time. Motion Carried.

Water Rate Increase from the City of Saginaw – Mike Comstock presented that as of July 1, 2017 the City of Saginaw increased the commodities rate it charges Kochville Township by \$0.11 cents per 1,000 gallons. The Ready to Serve fee was also increased to \$131.25 per month. Mike Comstock stated that in Resolution 17-11 under item 4 it states that “Future rate increases by/from City of Saginaw will be automatically applied on the next Township Utility Billing Cycle. Mike Comstock recommended increasing the commodities charge to Kochville Township Water Customers by the \$0.11 cents per 1,000 gallons but do not increase the Ready to Serve Fee at this time. Motion by Trustee Thon and seconded Treasurer Brewster to increase the commodities charge to Kochville Township Water Customers by \$0.11 cents per 1,000 gallons.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano Nays: None

Northwest Utilities Authority Wastewater Service Agreement with the City of Saginaw – Township Manager Zittel stated that the agreement needed some minor revisions and it would be presented to the Township Board at the September Board Meeting for approval. No action taken.

Resolution 17-08 & 17-09 adjusting pay – Treasurer Brewster stated that the Deputy Treasurer is currently being paid once a month and that he will be changing it to an hourly rate of \$10.00 per hour. Clerk Machata stated the Deputy Clerk will continue to be paid once a month.

Possible Closed Session - Open Meetings Act 267 of 1976; MCL 15.268, Sec. 8.,(h) material exempt from disclosure by state or federal statute – The Board did not enter into closed session. Supervisor Loiacano stated that the Township received a letter from Township Legal Counsel in regards to Court Case 16-031534-CZ recommending to dismiss the case without prejudice and with cost and attorney fees. Motion by Supervisor Loiacano and seconded by Trustee Thon to approve stipulated order for dismissal without prejudice and without cost and attorney fees for court case No. 16-031534-CZ. Motion carried.

Added item – RFP Update for computer upgrade – Supervisor Loiacano stated he submitted RFP for bids to SPI and Linked Technologies. Supervisor Loiacano also stated that of the original \$40,000 budgeted for computer upgrades there is approximately \$34,000.00 left after the recent Firewall, network switches and drop points for wi-fi upgrade which cost approximately \$6,000.00. He stated he did not think all the money would be spent on the upgrade and proposed possibly purchasing a second server and putting it and the existing server into the mechanical room located near the back door of township hall but had concerns with a water heater also being in that room mounted up above. No action taken at this time.

Manager Comments - None

Board Comments

Trustee Ferrell – None

Trustee Thon – None


Treasurer Brewster – None

Clerk Machata – Asked if Fashion Square Boulevard name was changed to Cardinal Square Boulevard yet. Supervisor Loiacano stated yes as of August 21st, 2017. Commended Kerri Malesky on how great the ceiling upgrade is looking in the main hall of Veteran's Hall with the painting of the ceiling grid.

Supervisor Loiacano – None

Adjournment

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn meeting at 7:53 pm. Motion carried.


Kevin Machata, Clerk

9-20-17
Date