

Approved April 16, 2018

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
REGULAR BOARD MEETING
Kochville Veteran's Hall
3265 Kochville Road Saginaw, MI 48604
MINUTES OF
March 19, 2018**

Pledge of Allegiance/Roll Call

The Board Meeting was called to order at 7:00 pm by Supervisor Loiacano at Kochville Veterans Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Ferrell and Trustee Thon

ALSO PRESENT: Jeff Zittel, Township Manager; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Kerri Malesky, Kochville Veteran's Hall Director; Jamie Uptmor, Deputy Clerk; Tyson McKinley, DDA Intern; Chris Jacobs, DDA Director; Logan Zaun, Finance Coordinator; Tammy Bressette, Office Supervisor, and four other interested parties/guests.

Agenda Approval

Motion by Treasurer Brewster and seconded by Trustee Thon to approve agenda as written. Motion carried

*Agenda for
Kochville Township Board of Trustees
Regular Monthly Meeting
March 19, 2018 7:00 p.m.
Kochville Veterans Hall, 3265 Kochville Road*

- 1) **Open Meeting/Pledge**
- 2) **Trustee Member – Roll Call**
- 3) **Agenda Approval**
- 4) **Public Comment:** Open / Close
- 5) **Consent Agenda Approval**
 - Board of Trustees Regular Meeting Minutes – February 26, 2018
 - Special Board of Trustees Meeting Minutes – March 9, 2018
 - Payment of regular bills
 - Next Public Hearing & Special Board of Trustee Meeting – Kochville Veterans Hall, March 26, 2018, 7:00 pm
 - Next Board of Trustee Meeting – Kochville Veterans Hall, April 16, 2018, 7:00 pm
- 6) **Financial Report Ending – February 28, 2018**
- 7) **Communications/Information**
 - a) Davis Road Waterline USDA Financing – Jim
- 8) **Committee Reports:**
 - A. Fire Chief
 - B. Public Works
 - C. DDA
 - D. Veteran's Hall
- 9) **Unfinished Business**
 - a) Discussion / Motion –
- 10) **New Business**
 - a) Discussion / Motion – Resolution #18-03 – Water-Sewer Rate Changes
 - b) Discussion / Motion – Health Insurance Rate Increase
 - c) Discussion / Motion – DDA Interlocal Agreement
 - d) Discussion / Motion – Resolution #18-04 Kochville-Freeland Walking Path
 - e) Discussion / Motion – Walking Path Maintenance Agreement
 - f) Discussion / Motion – AT&T Video Service Local Franchise Agreement Renewal

Agenda (cont.)

New Business (cont.)

- g) Discussion / Motion – Resolution #18-05 DNR Grant Application for Krossroads Pond*
- h) Discussion / Motion – Approval to submit the FEMA Fire Prevention and Safety Grant*
- i) Discussion / Motion – CIP Final Approval*

- 12) Manager Comments*
- 13) Board Comments*
- 14) Adjourn meeting*

Public Comments - None

Gary Hornfeld 6655 Davis Road

- Addressed the board by reading a letter in regards to the excessive noise issues he is having with Campus Village Apartments located at Pierce & Davis Roads. Mr. Hornfeld read a pre typed letter and presented a copy to each board member. Mr. Hornfeld said he has called the Sheriff's department many times and the deputies said there is nothing they can do but tell the residents to lower the noise. He was told that there needs to be financial contract between Kochville Township and the Sheriff's Department in order for the Sheriff's Department to issue fines to violators even though Kochville Township has a noise ordinance in place. Mr. Hornfeld said he wants the board to start taking action. Supervisor Loiacano stated he would contact Sheriff Federspiel to discuss.

Beverly Yanca 6730 Davis Road

- Asked to reserve comment until item 7
- Expressed concerns about the excessive noise from Campus Village Apartments and excessive trash in her yard.
- Asked if any future flyers that reach out to township residents be sent to everyone and not just placed in the utility bill mailings.

Dave Sanchez 6623 Davis Road

- Expressed his concern about the excessive noise from Campus Village Apartments and wants the board to start taking action.

Consent Agenda

Motion by Trustee Thon and seconded by Clerk Machata to approve consent agenda with corrections consisting of – Board of Trustees Regular Meeting Minutes – February 26, 2018; Special Board of Trustees Meeting Minutes – March 9, 2018; Payment of regular bills; Next Public Hearing & Special Board of Trustee Meeting – Kochville Veterans Hall, March 26, 2018, 7:00 pm; Next Board of Trustee Meeting – Kochville Veterans Hall, April 16, 2018, 7:00 pm. **Correction was typo error in February 26, 2018 Board of Trustees Regular Meeting minutes under Township Website Proposals agenda item. Motion carried.

Financial Report Ending February 28, 2018

Treasurer Brewster read the balance for each of the following funds for month ending February 28, 2018.

a) General Fund	\$1,159,225.99
b) Fire Fund	\$536,745.40
c) Kochville Veterans Hall	\$14,329.08
d) Garbage and Rubbish Collection Fund	\$65,826.64
c) Building Department Fund	\$101,898.30
d) Debt Services Fund – Kochville Road	(\$49,079.00)
e) Debt Service Fund – Fashion Square Ext	(\$4,435.98)
f) Capital Improvement Fund – Krossroads	\$80,000.00
g) Capital Improvement Fund – Davis Road	\$250,000.00
h) Capital Improvement Fund – Fashion Square	\$184,962.13
i) Sewer Fund	\$1,112,048.59
j) Water Fund	\$1,334,245.32
k) Tax Collection Fund	\$538,407.54
<hr/> Total of all Funds \$	\$5,324,174.01

Communications/Information

Davis Road Water Line Update – Supervisor Loiacano stated we are waiting for the Federal Government to approve the budget yet. Supervisor Loiacano stated there is still a couple easement agreements that are still pending and are being worked on.

Department Reports – reports read and filed

Unfinished Business - None

New Business

Resolution #18-03 – Water-Sewer Rate Changes

DPW Manager Mike Comstock explained the need to increase the Water-Sewer Rates due to the City of Saginaw increasing the rates that they charge Kochville Township. Discussion took place. Motion by Supervisor Loiacano and seconded by Clerk Machata to approve Resolution #18-03 – Water-Sewer Rate Changes. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

Health Insurance Rate Increase

Township Manager Zittel presented a proposed plan of a 5 year incremental increase for employee contribution to the health insurance premium. First year would be a 7% contribution by the employee of their entire monthly premium, second year would be increased to 14% and third year would be increased to 20%. The fourth year the employee in addition to the 20% would be responsible for 50% cost of spouse/children. The fifth year the employee would be responsible for 100% of the spouse/children cost. Clerk Machata said he was not in favor of years four and five because it would be too much of a cost for some employees to cover. Clerk Machata stated that the township needs to explore all options like other plan options, different carries, etc. Trustee Ferrell also said she was not in favor of years four and five. Treasurer Brewster said that if the township looks at changing coverage they need to start doing so around June. Further discussion took place. Motion by Supervisor Loiacano and seconded by Clerk Machata to approve the first three years incremental increase with first year being 7%, second year being 14% and third year being 20%. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

DDA Interlocal Agreement

DDA Legal Counsel Kevin Kilby discussed the proposed Interlocal Agreement which proposed making DDA Director Chris Jacobs the Special Projects Coordinator for the DDA and Kochville Township. The agreement would give Chris Jacobs health insurance through the Township's Health Insurance Plan. The cost would be too great for the DDA to get insurance for just one employee. Lengthy discussion took place. Treasurer Brewster said that if the township were to approve this that Blue Cross & Blue Shield could deny coverage right away or down the road because with this agreement Chris Jacobs would not be an actual employee of the township. If coverage were to be denied down the road and costs paid out by Blue Cross & Blue Shield for any claims would have to be paid back.

Motion by Treasurer Brewster and seconded by Clerk Machata to decline the proposed Interlocal Agreement. Motion did not carry.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

Resolution #18-04 Kochville-Freeland Walking Path

DDA Director Chris Jacobs said the resolution is needed for the DDA to apply for the DNR Grant to extend the walking path to Tittabawassee Township.

Motion by Supervisor Loiacano and seconded by Trustee Ferrell to approve Resolution #18-04 Kochville-Freeland Walking Path. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Thon and Loiacano

Nays: Machata

Walking Path Maintenance Agreement

DDA Director Chris Jacobs stated that the Great Lakes Bay Regional Trail Committee has approved to contribute \$1,500.00 to Kochville Township annually for a minimum of 20 years to be used for ongoing pathway maintenance. Motion by Treasurer Brewster and seconded by Supervisor Loiacano approved the Walking path maintenance agreement. Motion carried.

AT&T Video Service Local Franchise Agreement Renewal

Clerk Machata stated that this is a renewal of the existing agreement and that AT&T is recommending keeping the percentages at 0% so residents are not charged.

Motion by Clerk Machata and seconded by Treasurer Brewster to approved the AT&T Video Service Local Franchise Agreement Renewal Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

Resolution #18-05 DNR Grant Application for Krossroads Pond

Township Manager Zittel stated the resolution is needed for the Township to apply for the DNR Grant to fix the erosion issues of the ponds at Krossroads Park.

Motion by Clerk Machata and seconded by Trustee Ferrell to Resolution #18-05 DNR Grant Application for Krossroads Pond. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

Approval to submit the FEMA Fire Prevention and Safety Grant

Fire Chief Malesky is asking the board for approval for the fire department to submit for the FEMA Fire Prevention and Safety Grant.

Motion by Trustee Thon and seconded by Trustee Ferrell to approve the fire department to submit for the FEMA Fire Prevention and Safety Grant. Motion carried.

CIP Final Approval

Supervisor Loiacano stated the Planning Commission approved the proposed CIP Plan and is requesting the township board to approve.

Motion by Supervisor Loiacano and seconded by Clerk Machata to approve the CIP final draft as presented from the Planning Commission. Motion carried.

Manager Comments –

Manager Zittel stated that there is a student from Heritage High School that organized a march, “March for our Lives,” that will take place at Krossroads Park Saturday March 24, 2018 at 11:00 am.

Board Comments

Trustee Thon - nothing

Clerk Machata

- There is a Special May Election for Bay City Schools Sinking fund on May 8th for Bay City School voters.

Supervisor Loiacano – Nothing

Treasurer Brewster

- The Deputy Treasurer resigned. Tyson McKinley will be working with his office to help out and learn how the Treasurer’s office works.
- Wondered if the township can fine Campus Village per the noise ordinance

Trustee Ferrell – wished everyone a Happy Easter

Adjournment

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn the meeting at 8:50 pm. Motion carried.



Kevin Machata, Clerk

4-23-18

Date