

Approved as amended May 21, 2018
(changes shown in bold)

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
SPECIAL BOARD MEETING
Kochville Township Hall
5851 Mackinaw Road Saginaw, MI 48604
MINUTES OF
May 4, 2018**

Pledge of Allegiance/Roll Call

The Board Meeting was called to order at 8:02 am by Supervisor Loiacano at Kochville ~~Veterans~~ **Township** Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Ferrell & Trustee Thon

ALSO, PRESENT: Mike Comstock, DPW Manager; Chris Jacobs, DDA Director; Logan Zaun, Finance Coordinator; Brandon Rossi, Fire Inspector.

Agenda Approval

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve agenda with changes/additions. Added items 5c-budget transfer, 5d-John Margaritas DDA Board Appointment, and 5e-pension retirement plan. Motion carried

*Agenda for
Kochville Township Board of Trustees
Special Meeting
May 4, 2018, 8:00 a.m.
Kochville Township Hall, 5851 Mackinaw Road*

- 1) *Open Meeting/Pledge*
- 2) *Trustee Member – Roll Call*
- 3) *Agenda Approval*
- 4) *Open/Close Public Comment*
- 5) *New Business*
 - a) *Discussion / Review – Appoint Steve London as temporary Township Manager for 90-day trial period*
 - b) *Discussion / Review – possibly change options with retirement provider Mannor Financial & Lincoln Financial*
- 6) *Board Comments*
- 7) *Adjourn Meeting*

Public Comment

Mike Comstock – Informed the board about a GIS opportunity. Currently the DPW cannot make changes in the field to the GIS maps, they can only be made on Mike's computer in his office. Mike stated that as of March 2019 the township will need a license in order make changes to the GIS maps. Mike stated that most of the cost for equipment and license would be picked up by a Saw Grant thru the DDA. Mike said he will bring the information to the board at the May 21st Board Meeting.

New Business

Appointment Steve London as temporary Township Manager for 90-day trial period

Supervisor Loiacano recommended appointing Steve London as temporary Township Manager for a 90-day trial period at approximately 20 hours a week at a rate of \$20 per hour. Supervisor Loiacano also stated that if the trial period works out he would like to see Steve London be hired under contract as Township Manager for a 3-year period in order to get through the next Presidential Election in case there is a big turn over with the Township Board Members. Brief discussion took place about Steve's qualifications and experience and the consensus was to hire Steve on the 90-day trial period. Motion by Treasurer Brewster and seconded by Trustee Thon to appoint Steve London as temporary Township Manager for a 90-day trial period for 20 hours a week at \$20.00 per hour. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

Possibly change options with retirement provider Mannor Financial & Lincoln Financial

Supervisor Loiacano stated he will now be the designated Fiduciary in place of Jeff Zittel for the time being. Steve London may be appointed as the Fiduciary in the future.

Added item – Budget Transfers

Logan Zaun stated the budget transfer was inadvertently missed when budget amendments were done in March for the 2017-18 Fiscal Year. It was questioned whether or not this amendment can still be done and per the auditors it can be. Motion by Supervisor Loiacano and seconded by Treasurer Brewster to transfer \$49,079.00 to Fund 351 from Fund 101 (General) and amend "Transfer Out" budget from \$0.00 to \$49,079.00 (as of 3/31/18 for Fiscal Year 2017-18). Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

DDA Board Appointment – John Margaritas

Chris Jacobs stated that Scott Ellsworth is no longer living in the Saginaw Area and resigned from his DDA position. Chris is recommending to appoint John Margaritas to finish out the term of Scott Ellsworth. John is a managing partner at the Garber dealership located in Kochville Township. Motion by Supervisor Loiacano and seconded by Clerk Machata to appoint John Margaritas to the DDA Board and serve out the remainder of Scott Ellsworth's Term.

Pension retirement plan

Treasurer Brewster stated that back in 2013 in his first term as Township Treasurer he signed a waiver form electing to not participate in the pension retirement program offered by the township. He said he talked to Kevin Mannor and an attorney and he said that the waiver was for the old provider John Hancock and that he would like to enroll in the program which is now through Lincoln Financial. He said he personally cannot revoke the waiver but the Township Board can. Clerk Machata stated that the waiver form clearly states in capital letters that the person permanently and irrevocably elects not to participate in this or any other retirement plan the employer may establish. Clerk Machata also stated he had consulted with Dave Meyer and Dave said the irrevocable means irrevocable. Discussion took place and Supervisor Loiacano stated he will consult with Dave Meyer and report back to the board. No action taken.

Board Comments

There were no board comments.

Adjournment

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn the meeting at 8:33 am.
Motion carried.



Kevin Machata, Clerk

5-22-18

Date