

Approved October 15, 2018

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
BOARD MEETING
Kochville Veterans Hall
3265 Kochville Road, Saginaw, MI 48604
MINUTES OF
September 17, 2018**

Pledge of Allegiance/Roll Call

The Board Meeting was called to order at 7:01 pm by Supervisor Loiacano at Kochville Veterans Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Knowlton, Trustee Ferrell and Trustee Thon

ALSO, PRESENT: Steve London, Township Manager; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Kerri Malesky, Kochville Veterans Hall Director; Jamie Uptmor, Deputy Clerk; Catey Knowlton, Deputy Treasurer; There were 3 other interested parties/guests.

Agenda Approval

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve agenda as written. Motion carried.

*Agenda for
Kochville Township Board of Trustees
Regular Monthly Meeting
September 17, 2018 7:00 p.m.
Kochville Veterans Hall, 3265 Kochville Road*

- 1) Open Meeting/Pledge
- 2) Trustee Member – Roll Call
- 3) Agenda Approval
- 4) Public Comment: Open / Close
- 5) Consent Agenda Approval
 - Board of Trustees Public Hearing & Regular Meeting Minutes – August 20, 2018
 - Payment of regular bills
 - Next Board of Trustee Meeting – Kochville Veterans Hall, October 15, 2018, 7:00 pm
- 6) Financial Report Ending – August 30, 2018
- 7) Communications/Information
 - a) Davis Road Waterline USDA Financing – Jim
- 8) Committee Reports:
 - A. Fire Chief
 - B. Public Works
 - C. DDA
 - D. Veterans Hall
- 9) Unfinished Business
 - a) Discussion / Motion –
- 10) New Business
 - a) Discussion / Motion – Retirement Fiduciary Files
 - b) Discussion / Motion – Possible Change of date for November 2018 Regular Board Meeting
 - c) Discussion / Motion – Snow plow purchase
 - d) Discussion / Motion – Kochville Fire Department Payroll Policy
 - e) Discussion / Motion – Cancer Walk Route Resolution 18-15
- 12) Manager Comments
- 13) Board Comments
- 14) Adjourn meeting

Public Comments

Beverly Yanca, 6730 Davis Road

- Stated she called SVSU about the noise from the football games
- Stated that Trustee Ferrell’s Board Comment from the August 20, 2018 meeting was missing which she referenced resumes and job applicants
- Asked to reserve comment under 7a

Consent Agenda

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve the consent agenda with changes consisting of Board of Trustees Regular Meeting Minutes of August 20, 2018; Payment of regular bills; Next Board of Trustee Meeting at Kochville Veterans Hall on October 15, 2018, 7:00 pm. *Changes consisted of typographic errors of the August 20, 2018 Minutes under Code Enforcement Vacancy Item and Board Member Comments. Motion carried.

Financial Report Ending August 30, 2018

Treasurer Knowlton read the balance for each of the following funds for month ending August 30, 2018.

a) General Fund	\$1,131,044.90
b) Fire Fund	\$406,075.37
c) Kochville Veterans Hall	\$8,467.36
d) Garbage and Rubbish Collection Fund	\$23,504.52
c) Building Department Fund	\$198,313.55
d) Debt Services Fund – Kochville Road	(\$40,209.25)
e) Debt Service Fund – Fashion Square Ext	\$6,482.77
f) Capital Improvement Fund – Krossroads	\$80,000.00
g) Capital Improvement Fund – Davis Road	\$250,000.00
h) Capital Improvement Fund – Fashion Square	\$108,790.46
i) Sewer Fund	\$1,130,939.88
j) Water Fund	\$1,413,708.58
k) Tax Collection Fund	\$517,509.06
Total of all Funds \$	\$5,234,627.20

Communications/Information

Davis Road Water Line Update – Supervisor Loiacano stated that he talked with Wanda from the USDA and right of ways for all Kochville Township Watermains have been sent to the USDA as requested. The bid notice for the project was published in the Sunday September 16, 2018 edition of the Saginaw News.

Department Reports – reports read and filed

Unfinished Business - None

New Business

Retirement Fiduciary Files

It was stated that Steve London is now in charge of fiduciary responsibilities for the Township's retirement plan. No action taken.

Possible change of date for the November 19, 2018 Board Meeting

Supervisor Loiacano stated he would not be in town for the November 19, 2018 board meeting and wondered if the board wanted to change the date. Brief discussion took place and no change was made.

Snow plow purchase

Mike Comstock presented three bids he received for a new snow plow that would be installed on the newest DPW truck if the board approves the purchase. Mike stated the plow has been budgeted for. Mike recommended approving the bid \$6,194.00 from Scientific Brake of Saginaw. Mike stated Scientific Brake is the company he currently deals with and has a very good long-standing working relationship established.

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve the purchase of the new snow plow from Scientific Brake for \$6,194.00.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

Kochville Fire Department Payroll Policy

Chief Malesky stated that the Payroll policy being presented is due to the auditor's recommendation to establish payroll policy for the fire department. There is currently not a payroll policy for the fire department. Chief Malesky stated that the firefighters currently are paid quarterly which will change to monthly starting October 1, 2018. Firefighters will be paid for the month worked on the first payroll of the next month (i.e. Work performed for the month of October will be paid on the first pay period of November).

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve the Kochville Fire Department Payroll Policy. Motion carried.

Cancer Walk Route - Resolution #18-15

The American Cancer Society is having their annual walk at Krossroads Park on Saturday October 13, 2018. The resolution specifies the route of the walk and roads that need to be closed for the walk.

Motion by Supervisor Loiacano and seconded by Trustee Ferrell to approve Resolution #18-15 – Cancer Walk Route pending Liability Insurance Coverage. Motion carried.

Manager Comments –

The township is looking at online bill paying and has met with 2 vendors so far which link to BS & A. Hoping to meeting with a third vendor. Brief discussion took place. Treasurer Knowlton said she will be talking with other township treasurers that utilize online bill paying to see how it works for them.

Board Comments

Trustee Ferrell – nothing

Trustee Thon - nothing

Treasurer Knowlton

- Still taking in taxes and utility bills.

Clerk Machata

- Reminded everyone of the November 6, 2018 General Election and the Straight Ticket (Party) voting will **NOT** be on the ballot.

Supervisor Loiacano

- Asked Mike Comstock on the status of the wave eater for Krossroads Pond. Mike stated the township is in line at the plant.

Adjournment

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn the meeting at 7:32 pm.
Motion carried.



Kevin Machata, Clerk

10-18-18

Date