

Approved November 1, 2018

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
BOARD MEETING
Kochville Veterans Hall
3265 Kochville Road, Saginaw, MI 48604
MINUTES OF
October 15, 2018**

Pledge of Allegiance/Roll Call

The Board Meeting was called to order at 7:02 pm by Supervisor Loiacano at Kochville Veterans Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Knowlton, Trustee Ferrell and Trustee Thon

ALSO, PRESENT: Steve London, Township Manager; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Jamie Uptmor, Deputy Clerk; Kerri Malesky, Kochville Veterans Hall Director; Logan Zaun, Finance Coordinator. There were 1 other interested parties/guests.

Agenda Approval

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve agenda with change to revision date of 10-15-18. Motion carried.

*Agenda for
Kochville Township Board of Trustees
Regular Monthly Meeting
October 15, 2018 7:00 p.m.
Kochville Veterans Hall, 3265 Kochville Road*

- 1) *Open Meeting/Pledge*
- 2) *Trustee Member – Roll Call*
- 3) *Agenda Approval*
- 4) *Public Comment: Open / Close*
- 5) *Consent Agenda Approval*
 - *Board of Trustees Public Hearing & Regular Meeting Minutes – September 17, 2018*
 - *Payment of regular bills*
 - *Next Board of Trustee Meeting – Kochville Veterans Hall, November 19, 2018, 7:00 pm*
- 6) *Financial Report Ending – September 30, 2018*
- 7) *Communications/Information*
 - a) *Davis Road Waterline USDA Financing – Jim*
- 8) *Committee Reports:*
 - A. *Fire Chief*
 - B. *Public Works*
 - C. *DDA*
 - D. *Veterans Hall*
- 9) *Unfinished Business*
 - a) *Discussion / Motion –*
- 10) *New Business*
 - a) *Discussion / Motion – Invoice Cloud Presentation (online billing)*
 - b) *Discussion / Motion – Resolution 18-16 – MMWA appointments – Steve London as alternate*
 - c) *Discussion / Motion – Resolution 18-17 – Increase fees for collection of curbside solid waste services*
 - d) *Discussion / Motion – Resolution 18-18 - opt out of PA 281 of 2016 Medical Marijuana Facilities*
 - e) *Discussion / Motion – Sale of old PC's and Monitors*
 - f) *Discussion / Motion – Reappoint Don Schark to Planning Commission term ending 9/21/2021*
 - g) *Discussion / Motion – Reappoint Ron Robishaw to Planning Commission term ending 11/17/2021*

Agenda (cont.)

New Business (cont.)

- h) Discussion / Motion – Transfer of funds*
- i) Discussion / Motion – Truck Purchase for DPW*
- j) Discussion / Motion – Appoint John Kaczynski to DDA Board*
- 12) Manager Comments*
- 13) Board Comments*
- 14) Adjourn meeting*

Public Comments - None

Consent Agenda

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve the consent agenda as written consisting of Board of Trustees Regular Meeting Minutes of September 17, 2018; Payment of regular bills; Next Board of Trustee Meeting at Kochville Veterans Hall on November 19, 2018, 7:00 pm. Motion carried.

Financial Report Ending September 30, 2018

Treasurer Knowlton read the balance for each of the following funds for month ending September 30, 2018.

a) General Fund	\$1,157,545.99
b) Fire Fund	\$391,322.66
c) Kochville Veterans Hall	\$6,681.77
d) Garbage and Rubbish Collection Fund	\$12,737.37
c) Building Department Fund	\$195,652.13
d) Debt Services Fund – Kochville Road	(\$40,209.25)
e) Debt Service Fund – Fashion Square Ext	(\$3,779.73)
f) Capital Improvement Fund – Crossroads	\$80,000.00
g) Capital Improvement Fund – Davis Road	\$250,000.00
h) Capital Improvement Fund – Fashion Square	\$108,790.46
i) Sewer Fund	\$1,090,549.31
j) Water Fund	\$1,399,933.74
k) Tax Collection Fund	\$66,197.70
Total of all Funds \$	\$4,715,422.15

Communications/Information

Davis Road Water Line Update – Supervisor Loiacano stated that the bids for the project are due Friday October 19, 2018. Supervisor Loiacano stated that a special meeting may be needed to award the contract to whomever is selected as the successful bidder.

Department Reports – reports read and filed

Unfinished Business - None

New Business

Invoice Cloud Presentation (online billing)

Rich Plese from Invoice Cloud gave a presentation about their online billing software. The program is compatible with BS & A which is the township's financial software. Utility customers would be able to make payments online. This program could also be used to allow tax payers to pay taxes online as well if the township were to allow it. No action taken.

Resolution 18-16 – MMWA appointments – Steve London as alternate

Steve London will be replacing Jeff Zittel as the alternate member. Motion by Trustee Thon and seconded by Supervisor Loiacano to approve Resolution #18-16 – MMWA appointments. Motion carried.

Resolution 18-17 – Increase fees for collection of curbside solid waste services

Supervisor Loiacano stated that the increase is due to increasing costs from MMWA. The cost would increase from \$150.00 to \$189.00 per year.

Motion by Trustee Thon and seconded by Clerk Machata to approve Resolution #18-17 – Increase fees for collection of curbside solid waste services.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

Resolution 18-18 - opt out of PA 281 of 2016 Medical Marihuana Facilities

Supervisor Loiacano stated that he learned at a recent MTA training that it was not quite clear how the Recreational Marijuana proposal would affect the current laws if it passes in November. Supervisor Loiacano is proposing to opt out at this time and if the township chooses it can opt in at a later date. Motion by Supervisor Loiacano and seconded by Treasurer Knowlton to approve Resolution #18-18 – opt out of PA 281 of 2016 Medical Marihuana Facilities. Motion carried.

Sale of old PC's and monitors

Supervisor Loiacano stated that there is a lot of old computer equipment that needs to be disposed of. Supervisor Loiacano is proposing to suspend the current disposal policy in order to sell the old computer equipment.

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve suspending the disposal policy in order to dispose of old computer equipment. Motion carried.

Reappoint Don Schark to Planning Commission term ending 9/21/2021

Motion by Supervisor Loiacano and seconded by Trustee Ferrell to reappoint Don Schark to the Planning Commission term ending 9/21/2021. Motion carried.

Reappoint Ron Robishaw to Planning Commission term ending 9/21/2021

Motion by Supervisor Loiacano and seconded by Trustee Ferrell to reappoint Ron Robishaw to the Planning Commission term ending 11/17//2021. Motion carried.

New Business (cont.)

Transfer of funds

Manager London stated he is proposing to transfer funds from the Krossroads Park Capital Improvement Fund to General Fund. The funds would be split between Parks and Recreation and Buildings and Grounds projects that are needed.

Motion by Supervisor Loiacano and seconded by Treasurer Knowlton to transfer \$80,000.00 from the Krossroads Park Capital Improvement Fund to General Fund. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Knowlton, Machata, Thon and Loiacano

Nays: None

DPW Truck Purchase

DPW Manager Comstock stated that DPW staff is still getting quotes together for the truck that will replace the 2004 Chevy. He hopes to bring a purchase request to the board in November.

Motion by Trustee Ferrell and seconded by Treasurer Knowlton to table the item. Motion carried.

Appoint John Kaczynski to DDA Board

Supervisor Loiacano stated this appointment would be to fill the spot vacated by Don Jackson with term ending 12/15/2019.

Motion by Trustee Thon and seconded by Supervisor Loiacano to appoint John Kaczynski to the DDA board term ending 12/15/2019. Motion carried.

Manager Comments –

Manager London stated he is still reviewing health insurance options.

Board Comments

Trustee Ferrell – nothing

Trustee Thon - nothing

Treasurer Knowlton

- All payments will now be done thru the main window at the front counter and the only people who will be taking payments consist of Sally Knowlton, Catey Knowlton, Tammy Bressette, Kerri Malesky and Tyson McKinley.

Clerk Machata

- Reminded everyone of the November 6, 2018 General Election and the Straight Ticket (Party) voting will **NOT** be on the ballot. Polls will be open from 7:00 am until 8:00 pm.

Supervisor Loiacano

- The November Board Meeting will be staying the same and he will not be in attendance.

Adjournment

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn the meeting at 8:26 pm. Motion carried.



Kevin Machata, Clerk

11/25/18

Date