

Approved April 16, 2018

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
PUBLIC HEARING AND SPECIAL BOARD MEETING
Kochville Veteran's Hall
3265 Kochville Road Saginaw, MI 48604
MINUTES OF
March 26, 2018**

Pledge of Allegiance/Roll Call

The Board Meeting was called to order at 7:00 pm by Supervisor Loiacano at Kochville Veterans Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Brewster, Trustee Ferrell and Trustee Thon

ALSO PRESENT: Jeff Zittel, Township Manager; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Kerri Malesky, Kochville Veteran's Hall Director; Jamie Uptmor, Deputy Clerk; Tyson McKinley, DDA Intern; Chris Jacobs, DDA Director; Logan Zaun, Finance Coordinator. There were not any other interested parties/guests.

Agenda Approval

Motion by Treasurer Brewster and seconded by Trustee Thon to approve agenda as written. Motion carried

*Agenda for
- KOCHVILLE TOWNSHIP -
Board of Trustees
Public Hearing & Special Board Meeting
March 26, 2018 7:00 p.m.
Kochville Veterans Hall, 3265 Kochville Road*

- 1) *Open Meeting/Pledge*
- 2) *Trustee Member – Roll Call*
- 3) *Agenda Approval*
- 4) *Suspend Regular Meeting*
- 5) *Open Public Hearing*

Public Hearing

1. *Open Public Hearing on- Resolution 18-06: General Appropriations Act- Kochville Township Budget 2018-19 (limit of 30 minutes)*
2. *Public comment*
3. *Trustee Member comment/review*
4. *Close Public Hearing*
- 6) *Re-convene Regular Meeting*
- 7) *Public Comment: Open / Close*
- 8) *New Business*
 - a) *Discussion / Motion – Resolution #18-06 – General Appropriations Act – Kochville Township Budget 2018-19*
 - b) *Discussion / Motion – Resolution #18-07 – Deputy Clerk Salary*
 - c) *Discussion / Motion – Resolution #18-08 – Deputy Treasurer Salary*
 - d) *Discussion / Motion – Resolution #18-09 – 2017-18 Fiscal Year Budget Amendments*
 - e) *Discussion / Motion – Temporary Suspension of Kochville Township Employee Manual pending updates*
 - f) *Discussion / Motion – DDA Community Foundation Grant Applications*
- 9) *Manager Comments*
- 10) *Board Comments*
- 11) *Adjourn Meeting*

Motion by Clerk Machata and seconded by Supervisor Loiacano to suspend the regular meeting at 7:01 pm. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

The public hearing on Resolution 18-06: General Appropriations Act- Kochville Township Budget 2018-19 was opened at 7:01 pm

Public Hearing Public Comment - none

Motion by Clerk Machata and seconded by Supervisor Loiacano to close the public hearing at 7:16 pm. Motion carried.

Motion by Clerk Machata and seconded by Supervisor Loiacano to re-convene the regular meeting at 7:16 pm. Motion carried.

Public Comments

Fire Chief Alan Malesky – expressed concerns about having different wage increases and that it could create a hostile work environment. Explanations of the difference in increases would be helpful. Chief Malesky suggested hiring a firm to do a wage analysis for the township.

Kerri Malesky – asked if performance evaluations are done annually

Mike Comstock – asked the board to consider having an Assistant DPW Manager in order to fill in for him when he is absent from work

New Business

Resolution #18-06 – General Appropriations Act – Kochville Township Budget 2018-19

This item was voted on after the Resolutions for Deputy Clerk and Deputy Treasurer were approved.

Motion by Supervisor Loiacano and seconded by Trustee Thon to approve Resolution #18-06 - General Appropriations Act – Kochville Township Budget 2018-19 with revision of Deputy Clerk Salary to \$11,500.00. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Machata, Thon and Loiacano

Nays: Brewster

Resolution #18-07 – Deputy Clerk Salary

Discussion took place as to how the Deputy Clerk is to be paid. Supervisor Loiacano stated that he and some people in the office did not feel it was fair the Deputy Clerk was paid monthly and not hourly. Clerk Machata stated he preferred to pay the Deputy Clerk monthly as opposed to hourly because you have the same amount every month and you do not have to worry about amending the budget if you happen to appoint a new deputy near the end of the budget year because there will be more time spent on training the new Deputy. Clerk Machata stated it all works out in the end when paying monthly and it is his understanding that the elected official is the one who sets how to pay the deputy. Further heated discussion took place.

Motion by Clerk Machata and seconded by Trustee Ferrell to approve Resolution #18-07 – Deputy Clerk Salary. Motion did not carry

ROLL CALL VOTE:

Ayes: Ferrell, Machata

Nays: Brewster, Thon and Loiacano

Further discussion took place about paying the Deputy Clerk at an hourly rate. Motion by Trustee Ferrell to pay the Deputy Clerk \$12.00 per hour. Trustee Thon seconded. After discussion Trustee Thon withdrew his support.

More discussion took place about who actually sets how a deputy is to be paid whether it is the elected official or the Township Board. Supervisor Loiacano stated he will consult with Dave Meyer on the matter and report back to the board.

Motion by Trustee Ferrell and seconded by Clerk Machata to approve Resolution #18-07 – Deputy Clerk Salary revised to \$11,500.00. Motion carried.

ROLL CALL VOTE:

Ayes: Ferrell, Machata and Loiacano

Nays: Brewster, Thon

Resolution #18-08 – Deputy Treasury Salary

Motion by Trustee Thon and seconded by Supervisor Loiacano to approve Resolution #18-08 – Deputy Treasury Salary at \$6,000.00. Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

Resolution #18-09 – 2017-18 Fiscal Year Budget Amendments

Supervisor Loiacano read off the budget amendments listed in the resolution.

Motion by Supervisor Loiacano and seconded by Clerk Machata to approve Resolution #18-09.

Motion carried.

ROLL CALL VOTE:

Ayes: Brewster, Ferrell, Machata, Thon and Loiacano

Nays: None

Temporary Suspension of the Kochville Township Employee Manual pending updates

Manager Zittel explained that the current employee manual needs to be updated and is requesting the board suspend it until he can submit recommendations to the board. Trustee Ferrell asked how long the suspension would be. Manager Zittel stated he could have recommendations within 30-60 days. Further discussion took place as to whether it would be good to suspend the manual and if the board could enforce it still. The consensus was to not suspend the manual.

Motion by Trustee Ferrell and seconded by Treasurer Brewster to have Manager Zittel review the employee manual and come back to the board with recommendations in May. Motion carried.

DDA Community Foundation Grant Applications

DDA Director Chris Jacobs presented that he would like the Board to allow the DDA to apply for local Community Foundation Grants in order to potentially help with the cost of the pathway extension to Freeland if they are awarded the DNR Grant. The grants consist of:

- Saginaw Community Foundation, seeking \$30,000 due on April 1
- Gerstacker Foundation, seeking \$30,000- \$40,000 due on April 1
- Strohsacker Foundation, seeking \$30,000-\$40,000 due on April 15th
- Harvey Randall Wickes Foundation, seeking \$50,000 due on June 1
- Watershed Initiative Network, seeking \$30,000-\$40,000 with no due date
- Kellogg Foundation, seeking \$25,000-\$50,000 with no due date

Motion by Trustee Ferrell and seconded by Trustee Thon to approve the DDA to apply for the Community Foundation grants consisting of Saginaw Community Foundation, seeking \$30,000 due on April 1; Gerstacker Foundation, seeking \$30,000- \$40,000 due on April 1; Strohsacker Foundation, seeking \$30,000-\$40,000 due on April 15th; Harvey Randall Wickes Foundation, seeking \$50,000 due on June 1; Watershed Initiative Network, seeking \$30,000-\$40,000 with no due date and Kellogg Foundation, seeking \$25,000-\$50,000 with no due date. Motion carried.

Manager Comments –

Manager Zittel stated that in the next 15-30 days there should be a clear direction on which way the Davis Road Waterline project will be going.

Manager Zittel also stated that Kevin Kilby wants to hold a public hearing to establish a special assessment sidewalk district. More information to come.

Board Comments

Trustee Thon - nothing

Clerk Machata

- Reminder of the Special Election on May 8th for Bay City Schools Sinking fund on May 8th for Bay City School voters. Voting will be in Frankenlust Township.

Supervisor Loiacano – Nothing

Treasurer Brewster

- Stated the DDA brings in more tax money than the township and that DDA seems to be placing more responsibility on the township along with costs on the township which he is concerned about.

Trustee Ferrell – hope everyone has a blessed and Happy Easter and stated she liked the idea of hiring a firm to do a wage analysis for the township.

Adjournment

Motion by Clerk Machata and seconded by Supervisor Loiacano to adjourn the meeting at 8:25 pm. Motion carried.



Kevin Machata, Clerk

4-23-18

Date