

Approved as amended February 25, 2019
(revisions shown in bold)

**KOCHVILLE TOWNSHIP BOARD OF TRUSTEES
BOARD MEETING
Kochville Township Hall
5851 Mackinaw Road, Saginaw, MI 48604
MINUTES OF
February 21, 2019**

Pledge of Allegiance/Roll Call

The Board Meeting was called to order at 6:35 pm by Supervisor Loiacano at Kochville **Veterans Township** Hall. The Pledge of Allegiance was recited.

Roll Call:

PRESENT: Supervisor Loiacano, Clerk Machata, Treasurer Knowlton, Trustee Ferrell
and Trustee Thon

ALSO, PRESENT: Steve London, Township Manager; Alan Malesky, Fire Chief; Mike Comstock, DPW Manager; Kerri Malesky, Kochville Veterans Hall Director; Jamie Uptmor, Deputy Clerk; Catey Knowlton, Deputy Treasurer; Logan Zaun, Finance Controller, Tyson McKinley, DDA Director. There were 1 other interested parties/guests.

Agenda Approval

Motion by Clerk Machata and seconded by Supervisor Loiacano to approve agenda as written. Motion carried.

*Agenda for
Kochville Township Board of Trustees
Budget Workshop & Special Meeting
February 21, 2019 6:30 p.m.
Kochville Township Hall, 5851 Mackinaw Road*

- 1) *Open Meeting/Pledge*
- 2) *Trustee Member – Roll Call*
- 3) *Agenda Approval*
- 4) *Public Comment: Open / Close*
- 5) *New Business*
 - a) *Review of proposed 2019-2020 Fiscal Year Budget*
 - b) *Review of employee job descriptions and wages*
- 12) *Manager Comments*
- 13) *Board Comments*
- 14) *Adjourn meeting*

Public Comment - None

New Business

Review of proposed 2019-2020 Fiscal Year Budget

The proposed 2019-2020 Fiscal Year Budget was reviewed.

Fire Chief Malesky presented first. The fire fund has a healthy fiscal balance and is in the black. DPW Manager Mike Comstock presented the proposed budgets for the Sewer Fund, Water Fund, Buildings & Grounds and Parks & Recreation. The water and sewer funds are doing good and are in the black and the long-range projections look very good.

Township Manager Steve London presented the building department report on behalf of Bruce Palmer who was absent from the meeting.

Tyson McKinley, DDA Director, presented the proposed 2019-2020 Fiscal year budget for the DDA.

The remaining departments were reviewed and discussed amongst the board and meeting attendees. The proposed budget looks good.

Review of employee job descriptions and wages

This item was not discussed due to length of time taken to review the proposed 2019-2020 Fiscal Year Budget. A possible special meeting to review job descriptions and wages will be discussed at the February 25, 2019 regular meeting.

Manager Comments – none

Board Comments

Trustee Ferrell – nothing

Trustee Thon - nothing

Treasurer Knowlton - nothing

Clerk Machata

- Stated that the job descriptions need to be finalized as soon as possible and a wage analysis needs to be performed by a third party in order to prevent partiality if a wage study were to be done internally.

Supervisor Loiacano - nothing

Adjournment

Motion by Trustee Thon and seconded by Supervisor Loiacano to adjourn the meeting at 9:21 pm. Motion carried.



Kevin Machata, Clerk

3-2-19

Date