



BUILDING DEPARTMENT POLICY FOR OBTAINING A RESIDENTIAL BUILDING PERMIT

The building department is charged with enforcing the Michigan Residential Code, as adopted by the State of Michigan. The Michigan Residential Code is reviewed and revised on a typical 3 year code cycle. The latest code adopted in Michigan is the 2015 Michigan Residential Code.

Before permits are issued for a residential property, a complete set of construction documents must be submitted for review. The building department will NOT issue any permits where the proper documentation is not submitted or where incomplete building permit applications are submitted. If plans are submitted, lacking the required information on the construction plans, the plans will not be accepted until the drawings have the correct information.

The building department has provided a packet of information and forms called “building permit requirements”, which provide plan requirements, Michigan Energy Code Requirements, Energy Code worksheets, soil erosion information, and contact numbers for Saginaw County Public Health, Saginaw County Road Commission, Consumers Power, etc.

Owners who elect to build a home for themselves do not need a residential builder’s license to acquire a permit. But, those who do should have a basic understanding of the codes and should possess the skills necessary to construct the residence to meet the residential codes.

The Building Official may revoke a permit where a structure is found in violation of any ordinance or regulation or any of the provisions of the code and may not reissue unless a qualified contractor takes over the work.

The attached “building permit requirements” also provides information for required inspections. Typically, for new builds, there are 5 inspections included. Where the building inspector is required to come out for additional inspections due to repeated code violations, the building department reserves the right to charge for additional inspections.

If any work is done without the required permits or inspections, the project will be stopped and the work done will be required to be removed. The building official may also issue a violation as provided for in the code.

Authority: MRC 104.1

Bruce Palmer, Building Official
Kochville Township Building Department