

# Application for Zoning Board of Appeals

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Owner (If different than applicant): \_\_\_\_\_

Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Address of Property Involved in Appeal: \_\_\_\_\_

Zoning of Property: \_\_\_\_\_ Tax Identification Number: \_\_\_\_\_

Legal Description of Property (If needed, please attach additional sheet):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please Check One:**

\_\_\_\_\_ Ordinance or Map Interpretation

\_\_\_\_\_ Variance Request

\_\_\_\_\_ Appeal for Administration Decision

\_\_\_\_\_ Interpretation of  
Classification or Ordinance

**Description of Request:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Please continue to page two:*

**If you are requesting a variance, please answer the following questions as any variance granted must meet the State of Michigan Standards as listed in the Kochville Zoning Ordinance section 2204.E.4 items a through g listed as follows:**

*Please circle your appropriate response to each requirement.*

- a.     Yes   No     Applying the ordinance requirements would render use of the property impracticable or be unnecessarily burdensome
  
- b.     Yes   No     The site experiences circumstances unique to the property that are not generally found with similarly zoned property.
  
- c.     Yes   No     The character of the site and the standards of the ordinance, approval of the variance would not provide the applicant with a right or privilege not made available to others and there is no variance of lesser magnitude more appropriate.
  
- d.     Yes   No     The problem was not self-created.
  
- e.     Yes   No     Where there are practical difficulties or unnecessary hardships, which prevent carrying out the strict letter of this Ordinance. These hardships or difficulties shall not be deemed economic, but shall be evaluated in terms of the use of a particular parcel of land.
  
- f.     Yes   No     There are exceptional or extraordinary circumstances or physical conditions such as but not limited to narrowness, shallowness, shape or topography of the property involved, or to the intended use of the property that do not generally apply to other property or uses in the same zoning district. Such circumstances or conditions shall not have resulted from any act of the applicant, subsequent to the adoption of this Ordinance
  
- g.     Yes   No     Such variation is necessary for the preservation of a substantial property right possessed by other properties in the same zoning district.

*Please place your comments for any of the above in the space provided below.*

*Please continue to page three:*

**This application must be completed with any and all supporting documentation that may be required and must be delivered to the Kochville Township Governmental Center before a hearing date can be scheduled by the Zoning Board of Appeals Chairman. Failure to provide all required information and/or supporting documentation will delay your appeal request.**

1. Fee For Residential            \$250 plus any incidental costs incurred by the Township in review of the application request.
  
2. Fee For Commercial        \$1,500 plus any incidental costs incurred by the Township in review of the application request.
  
3. Drawings                      Please submit seven (7) drawings to scale indicating lot lines, existing structures located on the property, easements and other relevant features pertaining to the request.
  - a. The scale of drawings shall be clearly indicated on the drawing.
  - b. Scale shall be one or more of the following:
  - c. Engineering scale: 1"= 50', 1"= 30', 1"= 20', 1"= 10'  
Architectural scale: 1/2 "=1', 1/4"=1', 1/8"=1'
  - d. Reduced scale drawings are not acceptable.
  - e. GIS photos are acceptable for site layout to illustrate adjoining property.
  
4. Sign Variance                Please submit seven (7) drawings for the sign if included in the variance request. Color or black and white drawings are acceptable.  
Drawing must show the dimensions of the sign.

I hereby grant Kochville Township personnel, involved with the review of this request, permission for reasonable entry onto the above mentioned property for investigations specifically related to this request. I further understand that if the requested appeal is granted, I am in no way relieved from all other applicable requirements of the Kochville Township Zoning Ordinance. Further, it is understood that I am responsible for all direct and indirect costs associated with the review of this application.

When a hearing is granted and scheduled, I understand that I will be required to appear at the Zoning Board of Appeals meeting by person or representative to answer any questions pertaining to this application and any supporting documentation that may be presented. I will be notified by US Mail, the scheduled date of the hearing.

Applicant's Signature: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

**Office Use Only:**

Date Filed: \_\_\_\_\_ Amount Paid: \_\_\_\_\_ Case Number: \_\_\_\_\_

Zoning Board of Appeals:            Date: \_\_\_\_\_ Action: \_\_\_\_\_

Board of Trustees:                      Date: \_\_\_\_\_ Action: \_\_\_\_\_