

**KOCHVILLE TOWNSHIP
RESOLUTION #20-08
RESOLUTION FOR TEMPORARY EMERGENCY MEASURES**

WHEREAS, Michigan's Governor has issued Executive Orders and Directives pursuant to the Emergency Management Act, Public Act 390 of 1976, which impact Kochville Township operations, including limitations on the number of persons who may attend meetings; and

WHEREAS, it is in the best interest of the citizens of the Township, its officers and employees to take all steps necessary to inhibit the transmission of the COVID-19 virus; and

WHEREAS, the purpose of this Resolution is to delegate certain basic administrative powers on a temporary emergency basis, so that decisions and responses to changing conditions can be made without the need for a Township Board meeting.

THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. The Township Supervisor and/or the Township Manager, following consultation with the Township Clerk and Treasurer, and the Chair of any involved public body, if practicable, are hereby authorized to cancel, postpone, or reschedule any meeting or public hearing of the Township Board, Planning Commission, Zoning Board of Appeals or other Township body to be held during the month of April, May or June, 2020. Notice of all special or rescheduled meetings and public hearings shall be given in compliance with, and all meetings conducted in accordance with, the Open Meetings Act, Michigan Zoning Enabling Act, and other applicable law.
2. The Township Supervisor and/or the Township Manager, in consultation with the Clerk and Treasurer, if practicable, and the Chair of any involved public body, may establish rules of public participation and attendance at those public meetings which are held, in order to comply with the Open Meetings Act, in light of applicable Emergency Orders issued by Federal, State or County authorities, and best public health practices.
3. The Township Board hereby approves the issuance of checks in payment of invoices by the Township Treasurer in conjunction with the Clerk as provided by law for budgeted expenditures, such as utility bills, payroll, contractual agreements, professional services, and other budgeted non-capital expenditures, subject to audit at the next meeting of the Township Board.
4. The Township Supervisor and/or the Township Manager, in consultation with the Township Clerk and Treasurer, if practicable, may determine Township office hours, and close or limit access to the office for protection of the public, staff and employees, subject to the requirements of law for other situations in which access is made necessary by law.

5. Township staff shall where necessary publicize by posting on the Township website and at the Township office alternative means to have access to Township services.
6. Consistent with public safety and emergency directives and orders, the Township shall continue to conduct business and accept and process applications for zoning, building or other permits in a manner which eliminates or limits the need for face to face contact with citizens or applicants.
7. Except for the Deputy Clerk and Deputy Treasurer, who are subject to the authority of those offices, the Township Supervisor and/or the Township Manager, in consultation with the Clerk and Treasurer, if practicable, may make decisions whether employees work from home or not work.
8. All citizens will be informed of and encouraged to register to vote by means not requiring an in-person visit to the Clerk's office. In the event the Clerk suspends regular office hours, the Board hereby delegates to the Clerk the authority to designate the hours that the clerk will be at the clerk's office for the purpose of receiving registrations, and to give notice, as provided by Section 498 of the Michigan Election Law.
9. This Resolution shall not infringe on the statutory duties and authorities of the Township Treasurer and Clerk, nor the ability of the majority of Township Board members to call a special meeting as provided by statute. Further, the Township Clerk and Treasurer, by written consent of both, are hereby delegated the authority to call a special meeting of the Township Board.
10. The authority delegated by the Resolution shall expire automatically on June 30, 2020, subject to earlier rescission or modification by the Township Board, or extension by action of the Township Board.

Board Adoption

The foregoing resolution was offered by Supervisor Loiacano and supported by Treasurer Knowlton.


Upon roll call vote, the following voted:

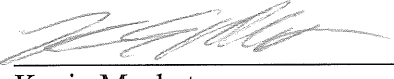
“Aye”: Supervisor Loiacano, Clerk Machata, Treasurer Knowlton, Trustee Ferrel and Trustee Thon

“Nay”: None

“Abstained”: None

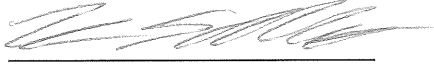
The foregoing Resolution was duly adopted at a special meeting of the Kochville Township Board held on the 13th day of April 2020.


James Loiacano
Supervisor of Kochville Township


Kevin Machata
Clerk of Kochville Township

CERTIFICATE

I, Kevin Machata, Clerk of Kochville Township, do hereby certify the foregoing to be a true copy of a resolution adopted by the Kochville Township Board at its meeting held on April 13, 2020.


Kevin Machata
Clerk of Kochville Township