



Township

Fee: \$75.00

**SPECIAL EVENT APPLICATION
KOCHVILLE TOWNSHIP**

5851 Mackinaw Road, Saginaw, MI 48604

www.kochvilletwp.com (989)792-7596 kochville@kochvilletwp.com

Date of Application: _____

Person requesting the permit:

Name: _____

Address: _____

Telephone Number: _____

Have you ever been convicted of a felony? _____

Organization or group sponsoring the Special Event:

Name: _____

Address: _____

Telephone Number: _____

Chairman or person responsible for the event:

Name: _____

Address: _____

Telephone Number: _____

_____ Attach one (1) copy of the organization's Articles of Incorporation, Partnership Agreement, Charter or other organizing documents to this application.

_____ Attach one (1) copy of the organization's Certificate of Liability Insurance covering this Special Event.

Type and Purpose of Event: _____

Start Date: _____ End Date: _____ Hours of Operation: _____

Estimated number of persons in attendance: _____

Township Location of Special Event:

Business Name: _____

Address: _____

Provide a diagram which includes the following information:

- ____ Nearest roads
- ____ Location of all existing buildings.
- ____ Location of entrance and circulation drives and existing parking.
- ____ Location and square footage of proposed display/tent area and distance from road.

Applicant's Signature

Date

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To Be Completed by Kochville Township Personnel

Payment Received:

Date: _____

Receipt Number: _____

Approval/Denial

Building: _____ Date: _____

Zoning: _____ Date: _____

Fire: _____ Date: _____